

DEPARTMENT OF URBAN AND REGIONAL PLANNING URP

6950/6960: REQUEST FOR CLIENT PROJECT/THESIS COMMITTEE

NAME _____

DATE: _____

BRONCO ID _____

DAY PHONE _____

ADDRESS: _____

E-MAIL _____

PRELIMINARY TITLE OF PROJECT/THESIS:

I CERTIFY THAT I HAVE PASSED ALL 5000-LEVEL CORE COURSES AND HAVE PASSED THE GWT (OR OFFICIALLY WAIVED THE GWT REQUIREMENT WITH THE UNIVERSITY).

STUDENT'S

SIGNATURE: _____

DATE: _____

This form and a Client Project/Thesis Proposal must be completed, signed and on file in the Urban and Regional Planning Office within three weeks of the start of the first semester you register for URP 6950/6960.

The Client Project / Thesis Proposal is a 1-2 page typed proposal describing your project or thesis topic. For the project, identify the potential client, the need for the project and its goals, and prepare a scope of work, schedule and analysis methodology. For the thesis, include the type of study you are undertaking, the research question or research claim, preliminary methodology, a description of the literature to be reviewed, what you expect to learn from the study, and the potential contribution to planning. The Thesis Proposal should follow a review of "Demystifying the Thesis," which is available in the Department office and discussions with your intended Thesis Committee Chair.

The Committee must consist of three members. The Client Project Committee Chair must be a tenured or tenure-track faculty member of the Department. The second member may be a Department faculty member or, upon approval from Client Project Committee Chair, be from another campus department. The third member must be a representative from the organization or firm with whom the student is partnering on the project. The Thesis Committee Chair must be a tenured or tenure-track faculty member of the Department. The second member must be a faculty member at Cal Poly Pomona. The third member, upon approval of the Thesis Committee Chair, may be from outside the campus with a master's degree and professional experience related to the student's topic. At least two members of the Thesis Committee must be tenured or tenure-track faculty members.

We have reviewed the attached Project/Thesis Proposal and agree to serve on this student's Committee:

COMMITTEE CHAIR _____

DATE _____

COMMITTEE MEMBER _____

DATE _____

COMMITTEE MEMBER _____

DATE _____

REVIEWED AND APPROVED BY:

GRADUATE COORDINATOR _____

DATE _____