Landscape Architecture
Graduate Program Guide for Prospective Students

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College of Environmental Design
California State Polytechnic University at Pomona

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HTTPS://ENV.CPP.EDU/LA/LA
Dear Prospective Students,

Welcome to the programs of Master of Landscape Architecture (M.L.A.) at Cal Poly Pomona. Graduate study is an important commitment and the better study and preparation that you conduct before you apply to a graduate program, the higher chance that you can identify and be admitted to a program that match most with your personal interests, qualification and career goals. To better serve you during your program selection and application process, we develop this Graduate Program Guide for Prospective Students to provide you critical information about our M.L.A. program and student life at California State Polytechnic University at Pomona. With details provided in this Guide, we aim to guide you through a smooth and hassle-free application process.

Successful completion of your application requires you to dedicate your time in studying this Guide before you apply. You should carefully follow the application process and requirements while you apply. Please feel free to reach out to the department for help, should you have any questions or need any assistance along the way of your application. Responding at a timely manner to request of application materials and documents is also critical for a successful case of application. You are also more than welcome to visit our campus during open house days or other feasible time slots.

Cal Poly Pomona’s M.L.A. program provides high quality landscape architecture education at most affordable cost. We thank you for your interests in the M.L.A. programs at Cal Poly Pomona, and we look forward to receiving your application package and working closely with you through this intense yet rewarding process.

Best Regards,
Weimin Li, Ph.D. ASLA

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Graduate Program Guide for Prospective Students

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Introduction

The CPP Master of Landscape Architecture (M.L.A.) program prepares students to solve emerging environmental and social issues of the 21st century, by instilling advanced theoretical, methodological and technical knowledge of landscape architecture, developing creative and critical thinking skills, and establishing strong, well-defined, and mutually life-sustaining relationships between people and the land.

Fully accredited by Landscape Architectural Accreditation Board (LAAB) (MLA: LR Spring 2017/NR Spring 2023), CPP M.L.A. is an exceptional program of academic excellence, nationally recognized for developing advanced methods of research and creative approaches toward professional landscape architecture practice. The program prepares students to be socially proactive, environmentally responsible, theoretically sophisticated, technically strong and thus become both scientifically rational and curiously critical in making decision to protect and improve both environmental and social aspects of our society. Upon graduation, they are ready to solve complicated environmental and social problems and enhance environmental and social sustainability with professional integrity.

Unique Program Characteristics

The CPP M.L.A program is unique in many ways in its contribution to graduate education in landscape architecture. It provides comprehensive and valuable experience to individuals who aim to prepare themselves well for the 21st century’s landscape architecture practice regardless of their previous academic, professional and personal backgrounds. Examining these unique program characteristics will help applicants determine whether CPP M.L.A. is the best match for them for now and for their future career.

- HIGH QUALITY EDUCATION YET AFFORDABLE:

CPP M.L.A. offers most affordable landscape architecture education in high quality for both domestic and international students. As part of the California State University system, Cal Poly Pomona’s tuition and fee cost is about half of other major state universities and only 1/8 of private institutions in the west coast (see cost section for more details). This is especially beneficial for low and middle income individuals who want to pursue a career in landscape architecture but have financial concerns, whether they are domestic or international. Graduates from the M.L.A. program pursue their career student loan under control compared to many other programs. Like many other graduates from
Cal Poly Pomona, which is highly ranked in “Great Working-Class Colleges” by *New York Times*, many of M.L.A. graduates from low-income families move into the middle class and upper middle class after graduation.

**COMMUNITY OUTREACH:**
CPP M.L.A. faculty and students provide strong stewardship to both the physical and social landscape through strong community outreach, engagement and service. Community outreach components are purposely integrated with studio and other courses through the entire curricula. Students develop their skills through working with people from different cultural backgrounds and living in a wide variety of communities. They learn to solve landscape and social issues in these communities in course exercises, studio, projects and research activities.

**CAREER OPTIONS:**
CPP M.L.A. graduates are exceptional candidates for a wide range of landscape architecture careers in both private design firms and public sectors. M.L.A. graduates working in private and public sections are about half-half. Public sectors which hired our graduates include but not limited to federal, state, regional and local governments and agencies as well as environmental and social none-profit organizations. Private sectors which hired our graduates include but not limited to large interdisciplinary design and planning firms, environmental consulting groups, as well as small landscape design and construction firms. In addition, there is a good portion of our alumni run their own landscape design and landscaping business in Los Angeles region and beyond. See Table 2, 3, and 4 for more details.

**DISTINCTIVE CURRICULA**
CPP M.L.A. will launch its brand-new curricula for Fall 2008, when the Cal Poly Pomona campus will switch from semester system to semester system, with further improvement during 2019 and 2020 academic years. The new curricula embrace both the program’s eco-systematic landscape design tradition originated by John T. Lyle nearly 50 year ago and the latest trends of 21st century landscape architecture practice, such as sustainable landscape design, participatory community design and geodesign, to offer its students an education that is both comprehensive and covering cutting edge contents. Please refer to the Curricula section for more details about our latest curricula.
• **DIVERSITY:**
  The Department of Landscape Architecture at Cal Poly Pomona is one of the largest landscape architecture departments in the U.S. with very diverse student body from many domestic states and oversea countries. Every year, the M.L.A. program welcomes students from California, other domestic states, and overseas. The program’s population has a very good balance among California (40%), other domestic states (30%), and international students (30%) to provide both local and international cultural experience for all students. No matter what your background is, you will be a unique contributor to the program’s diverse cultural setting.

• **FINANCIAL SUPPORT:**
  Besides federal and state financial aid and university scholarship programs, the Department of Landscape Architecture offers over $50,000 - $60,000 scholarships to students each year, most of which are available to M.L.A students. Though these scholarships, students receive stipends for travel, community service, technologies, and other academic activities, or other purposes solely determined by themselves.

• **HISTORY:**
  The M.L.A. program at Cal Poly Pomona is the oldest M.L.A. program in Southern California. Established in 1972, the program has produced nearly 1000 professionals serving our society through landscape architecture practice. During the past 45 years, faculty, staff, students and alumni of the program have been making tremendous contribution to the national reputation of the program and made it consistently top 15 M.L.A. programs nationwide.

• **INTERDISCIPLINARY COLLABORATION:**
  Interdisciplinary collaboration is one of the core values of the College of Environmental Design at Cal Poly Pomona. It is strongly reflected in studio teaching, faculty research, oversea programs and student service. Interdisciplinary studio experience greatly benefit M.L.A. students, who can develop strong leadership and teamwork ability in cross-disciplinary project settings. Collaboration among administers and faculty from different departments in and outside of the College in research,
administration activities, student advising, student career services all make the college a prestigious design institution in Southern California and beyond.

- **LOCATION:**
  Pomona is at the heart of the vibrant Los Angeles Metropolitan Area and naturally and culturally diverse So-Cal. It provides easy access to a vast landscape of urban areas, seacoast, mountains, forests, valleys and deserts, which are perfect outdoor classroom for students in the M.L.A program. Outdoor learning, often in the form of field trip and community outreach, is integrated in nearly every single course in the curricula. For this reason, students have the chance to design and plan a wide variety of landscapes with first hand site experience. Pomona’s location in Los Angeles Metropolitan Areas and its proximity to Orange County and San Diego County also provide students a lot of intern and part time job while they are studying in the program and full time career development opportunities while they are graduating.

- **PEDAGOGY:**
  Cal Poly Pomona adopts a Learn-by-Doing philosophy in its education. This philosophy is deeply embedded in the studio-based teaching and practice culture in landscape architecture. Students work closely with faculty members in developing their knowledge, skills and values in lectures, seminars, studios, field trips, and many other hands-on academic activities. Cal Poly Pomona highly value teaching and ensure quality of teaching meets a very high standard. M.L.A. students in landscape architecture receive high quality education from faculty members who are dedicating their time and effort in teaching. Thanks to the Learning-by-doing philosophy, CPP M.L.A. graduates are ready to solve real world environmental and social issues as soon as they complete the program. To deal with extreme natural and human disaster such as the 2020 pandemic, the Department of Landscape Architecture has launched successful virtual education protocols to address challenges to face-to-face learning and we anticipate such practice will continue to diversify the department’s pedagogical practice in the future even after the pandemic.

- **PROFESSIONAL AND ALUMNI NETWORKS:**
  The M.L.A. program has an extensive and strong alumni network that offer tremendous opportunities including but not limited to guest lectures, office visits, field
trips, funded studios, critiques, internships, and employment chances to M.L.A. students. This is a great social network providing a solid foundation for M.L.A. graduates’ education while they are in the program and career development in the short and long term after they graduate.

• **RANKING:**

  The M.L.A program is consistently ranked among top 15 programs among all M.L.A. programs in the United States. It was ranked 14th best graduate program nationwide in 2016 and 11th in 2017 by Design Intelligence. Ranked 3rd “best landscape architecture programs” on www.bestcolleges.org. Cal Poly Pomona is among the best in the nation for helping students climb income-ladder from lowest fifth to the top fifth according to the latest Equality of Opportunity Project study.

• **RESEARCH OPPORTUNITIES:**

  CPP M.L.A students receiving solid research training and opportunities in research-related courses, capstone studio, research projects and faculty-led research projects. The capstone studio offers opportunity for team research effort, which is often conducted to support decision making in planning and design projects.

• **STUDY ABROAD:**

  Students in the program can participate in the Italy, China, Japan and other international programs of the college to develop their international knowledge and experience. These oversea programs provide exciting opportunities to study landscapes and human systems in various parts of the world. Students can apply for department scholarships to cover part of or full cost of their study abroad trips. Due to the pandemic, 2020 oversea program is paused. We anticipate such programs will be back to normal when international travel is back to normal.

**M.L.A. Programs**

The M.L.A. programs, as originated in 1970 by Professor John T. Lyle, admitted its first class and became the first M.L.A. program in southern California in 1972. Over the past 47 years, the program has admitted more than 800 students who had Bachelor degrees from a variety of academic disciplines. While students’ academic backgrounds
differ, they share common concerns on how to better design, protect, and steward our physical environment and the people living on it and gained quality design and planning education from the program. Through their study in the program, students learn current and advanced methods for establishing strong, well-defined, and mutually life-sustaining and enhancing relationships between people and the land. The curriculum, leading to a M.L.A. degree, emphasizes case study projects at scales varying from a garden to a region. Our learn-by-doing styles include but not limited to lectures, seminar sessions, studios, frequent jury reviews, discussion, and field trips.

Program Options

CPP M.L.A. is a great choice for applicants with or without landscape architecture background to enter or further explore the discipline and profession of landscape architecture. There are two program options leading to the M.L.A. degree, based on the applicant’s previous education and experience:

GENERAL STANDING (Three-Year Program)

General Standing is a three-year 72 unit (six semesters) program designed for applicants with undergraduate degrees in non-design disciplines. Applicants from any academic background are welcome to apply while they must have a Bachelor Degree completed upon registration from an accredited university. In their first year, M.L.A. I students start with taking a series of introductory courses designed specifically for them to develop basic landscape architecture knowledge and skills. These introductory courses, which begin in Fall semester will normally require one year (i.e., two semesters) of study before the students proceed with intermediate and advanced levels coursework together with Advanced Standing students in their second and third year. Refer to the curriculum section for more details about the curriculum of the three-year program. M.L.A. I students may choose to spend one semester in the department’s Italy Study Abroad Program in the Fall semester of their second year in the program.

Students must taken all courses required by the program and maintain a 3.0 GPA. Students should also pass Graduate Writing Test (GWT) by the end of their first year. Failing to pass any of the preparation courses by the end of the first year may jeopardize students’
opportunity to move forward into second year. Due to the pandemic, GWT is currently waived but will resume when things are back to normal.

**ADVANCED STANDING (Two-Year Program)**

The Advanced Standing is a two-year (four semesters) program designed for students with previous degrees (four year at minimum) in landscape architecture from an accredited university. Applicants with a Bachelor degree from aligned design disciplines such as architecture may also apply for this option. An applicant who has successfully finished their preparation year in an accredited M.L.A. program in the United States with 3.0 GPA at minimum may also apply for the Advanced Standing. However, owning a Bachelor degree in design disciplines does not guarantee admission to the Advanced Standing program. Application is approved case by case pending on admission committee’s review on the qualification of the applicant. During their first year in the program, Advanced Standing students normally start their study with intermediate level of courses, and then work on advanced level of capstone studio in their second year (third year for General Standing students). However, course plan for each Advanced Standing student may differ case by case. Students may be recommended to take certain introductory courses which they have never taken in their previous design degree. Please refer to the curriculum section for more details about the curriculum of the two-year program.

**M.L.A. Final Degree Requirements**

To graduate and obtain their M.L.A. degree, each of the General Standing or Advanced Standing students must finish all required courses, accumulate enough units of credit and complete their culminating experience in their last year of study. For their culminating experience, students will participate as part of a team in the Capstone Studio, addressing the challenge of fitting people and natural systems together to create functioning landscape and human systems in collaboration with a team of faculty.

**Advancement to M.L.A. Candidacy**

Students are advanced to M.L.A. candidacy once they have completed all degree requirements (except for cumulative experience) and are ready for their cumulative experience, i.e., capstone studio project. According to the University’s Graduate Student
Handbook, in order to advance to candidacy for a culminating experience, a student must have an approved contract on file, be in good academic standing (at least 3.0 GPA), complete all preparatory courses, and receive a pass/waive on the Graduation Writing Test (GWT).

**Project-based Cumulating Experience and Previous 606 Studio Projects**

During their cumulating experience, M.L.A. students participate in the capstone 606 studio projects. The 606 Capstone Studio has a 48-year history of serving municipalities, NGOs, community organizations and other agencies who are concerned with the complex interactions between natural and human systems. Faculty and M.L.A. students in the Studio have developed multiple projects, often funded, each year since 1976 that cover a wide variety of topics and locales pertinent to landscape planning and design practice. The Studio gives students the unique experience operating together as a group, serving real world clients and diverse community stakeholders, to design and/or build actual projects that brings real change to our society. Each project results in professional planning and design documents that promise significant benefits to the public. Past clients include federal, state, regional, and local agencies, as well as for-profit and non-profit organizations. 606 Studio teams of students work on their projects over the course of two semesters, with the support and guidance of an advisory panel of faculty who are experts in the area. This experience sharpens students’ research, analytical and design skills and jump starts their capacity to apply their knowledge and skills to practical challenges in the real world.

**Student Teaming Process**

1. By the end of the spring semester of their second year (first year for Advanced Standing students), all students interested in the professional practice should fill out a team selection survey form to provide information on their strengths, weaknesses, personality, work habits and group preferences, which will be compiled and analyzed by the graduate coordinator or the leading faculty of the capstone studio. Final grouping decision will be determined by all capstone studio faculty in consultation with the graduate coordinator in the beginning of the summer for the upcoming capstone projects.

2. Once the project teams are formed and announced to all the students who have chosen the professional practice option, no change in studio teaming is allowed unless for extreme special case which is approved by all faculty members teaching in the studio in consultation with the graduate coordinator.
Project Identification and Selection Process

The project identification and selection process is never linear and mostly flexible to deal with different situation year by year. A project may be brought to the table as approached by an external client, sought after actively by faculty members, or initiated by students’ interests. A successful contract is often the results of shared common interest from both an external client from non-governmental organizations, public agencies, municipalities, or private firms or companies and the Studio as led by a group of faculty members and participated by a cohort of M.L.A. students. Many other factors, including but not limited to funding availability, project goals and objectives, geographic proximity, project timelines, expected outcome and deliverables, political environment etc. together may determine whether a potential project will be finally chosen and conducted in the Studio. The graduate coordinator and all faculty members involved in the Studio make a final decision on every year’s project(s) to be conducted in the Studio.

Once the projects are identified and contracts are being developed for them, Studio faculty members will assign student teams, as determined during the teaming process, to one big project or multiple smaller projects based on each team’s skill sets and fitness for different projects. While students may provide input on their preference, it is the faculty who make the final decision on what project each team will work on.

Previous 606 Studio Index

2019

Coming Full Circle: Turning to Forester Creek for Recreation for the San Diego River Park Foundation.

2018

Measurable Change - Developing Metrics to Measure the Impact of Landscape Strategies for Climate Change in Fresno, CA

2017

Collective Efforts - Building Resident Communities in the Lower Los Angeles River Corridor

2016

Community Constructed – Revitalizing Lower LA River Communities

2015
Grass II - Greenways To Rivers Arterial Stormwater Systems II, For The City Of Los Angeles Department Of Public Works Bureau Of Sanitation

Peters Canyon Regional Park General Development Plan, For Orange County Parks.

2014

Re: Imagine Garden Grove – Non-Motorized Mobility Network, Open Space Network Enhancement, 2060 Civic Center – Downtown Concept Plan And “Gardens And Groves” Theme, For The City Of Garden Grove.

Alternative Futures Of The Antelope-Fremont Valleys, For The Aqueduct Futures Project

2013

Grass - Greenways To Rivers Arterial Stormwater Systems, For The City Of Los Angeles Department Of Public Works Bureau Of Sanitation

Catalyzing Connectivity: Rediscovering Creeks In The East San Gabriel Valley

Watershed Whisperers – Exploring Potential For Water Use, Infrastructure, And Environmental Justice In The Owens Valley And Mono Basin, For The Aqueduct Futures Project

2012

Fire On The Fringe: Burning Issues On The Wildland-Urban Interface For The Metropolitan Water District

Access Granted: Linking Ecological, Environmental, Educational And Economic Resources In The South San Diego Region For The State Coastal Conservancy

Alleys Amplified: Greener + Safer + Smarter Alleys For South Los Angeles For The Trust For Public Lands

Getting To Green: Toward A Sustainable Cal Poly Pomona For Cal Poly Pomona

2011

Red Fields To Green Fields Los Angeles (R2g-La) For The Speedwell Foundation

Re-Envisioning Open Space: Connecting Multifunctional Landscapes Throughout The South Bay For The California Coastal Conservancy

Modeling Change: Locating Opportunities For Lid (Low Impact Development) For The Ladybird Johnson Wildflower Center

2010

Revealing Escondido Creek For The City Of Escondido

City Of Fullerton: Filling In The Cracks; Exploring Natural Processes For The City Of Fullerton

2009

The Santiago Creek Watershed: From Peaks To Creeks
Santa Clara River Parkway Public Access Plan
A Vision Plan For The Ormond Beach Wetlands Reserve
2008
Signal Hill North Slope Vision Plan
Klamath River Corridor
The Emerald Horseshoe
2007
Public Space As Catalyst For The Regeneration Of South Los Angeles For The Community Redevelopment Agency Of Los Angeles
Kids In The Creek: Planting The Seeds Of Stewardship In Chollas Creek For Groundwork San Diego
Transforming Urban Environments For A Post-Peak Oil Future: A Vision Plan For The City Of San Buenaventura
Urban Ecotones: Vision Plan For A Healthy Future For California Resource Connections, Inc.
2006
Master Plan For R-Ranch In The Sequoias For R-Ranch
Green Linkages For The City Of West Covina
Dey Rey Lagoon And Parkway - Gateway Of Ballona Watershed For The City Of Los Angeles
Seeing Green: Grounds For A Renewed Urban Infrastructure, For The County Of Orange
2005
Carmel River Parkway Vision Plan For The Big Sur Land Trust.
Elkhorn City Trails Plan For Elkhorn City Heritage Council, Ky.
Habitat Restoration Study For Dry Creek, Tulare County, Ca For Sequoia Riverlands Trust.
Hahamongna Park Vision Plan For The City Of Pasadena
2004
Pacoima Wash Greenway Master Plan For The City Of San Fernando, California
Lakeside River Park Conceptual Plan For The San Diego River Lakeside Conservancy
Watershed Design Guidelines For The San Diego Creek And Upper Newport Bay For The County Of Orange, California
2003
Carr Lake Regional Park For The City Of Salinas, California
Long Beach Riverlink: Connecting City To River For The San Pedro Bay Estuary Project
Tecate River Park: A Framework For An Urban River Environment In Tecate, Mexico For The Fundacion La Puerta

2002
San Gabriel Confluence Park: A River-Based Urban Nature Network, For The Sierra Club
San Diego River Park Conceptual Plan, For The California Coastal Conservancy
Cultural Tourism Plan For The Central Avenue Corridor, Los Angeles, For The Dunbar Economic Development Corporation And The City Of Los Angeles Cultural Affairs Department

2001
Upper Ballona Creek Watershed: A Framework Plan For Daylighting Streams, For The City Of Los Angeles Bureau Of Sanitation, Stormwater Division
A Sustainable Community Plan For Parker Flats, Former Fort Ord Army Base, For Monterey County
A Trail And Outdoor Education Plan, For The Santa Catalina Island Conservancy
Positioning Cal Poly Pomona As A Regenerative Campus: Expanding The Vision Of The Lyle Center For Regenerative Studies, For The John T. Lyle Center For Regenerative Studies
Remediation Landscapes In The San Gabriel Valley
A Protection And Revitalization Plan For Las Virgenes Creek

2000
San Gabriel River Watershed Management Plan, For The San Gabriel Mountains Conservancy
Parks For The Next Generation, For The County Of Los Angeles
A Vision For The Kern River Valley: An Ecological And Economic Sustainability Strategy, For Friends Of Kern River Preserve
Arroyo Seco Parkway Landscape Plan, For Caltrans

1999
Natural Resource Conservation And Open Space Plan For The Town Of Mammoth Lakes, Ca
Griffith Park: Design Guidelines For Enhanced Accessibility.

1998
Linking Learning To Landscapes.
Wintec Green Mall: A Regionally Based Process For Design.
An Integrated-Systems Approach To Development.
The Malibu Creek Watershed: A Framework For Monitoring, Enhancement, And Action For Heal The Bay & California Coastal Conservancy

1997

The Puente Hills Corridor: A Vision Of Greenspace Connectivity, For The Mountains Recreation And Conservation Authority And The Wildlife Corridor Conservation Authority
A Management Framework For The Upper San Joaquin River Watershed, For Southern California Edison

1996

Park System Plan, City Of Hotaka, Japan, For Tokyo Landscape Architects, Inc.
An Integrated Management Plan, For Murrieta Creek
Planning For The Future Of Cañada De Los Alamos.

1995
Santa Clara River Park Project, For The City Of Santa Clara

Planning The Tuolumne Experience, For The National Park Service, Yosemite National Park

1994
Shaping The Future Of Owens Lake, For The Great Basin Air Quality Control District
Design For Sustainable Tourism: A Case Study: Developing Regional Tourism In Guatemala’s Maya Biosphere Reserve
Suburban Ecology: Community Adaptation For Sustainability

1993
Santa Ynez River Plan, For The City Of Lompoc
A New Community Landscape Plan At Falkensee, Germany, For Veba Wohnen
Landscape Master Plan, For Jet Propulsion Laboratory

1992
Management Alternatives For The Upper Santa Margarita River Watershed, For The Nature Conservancy

1991
Enhancement Plan For The Regional Resources Of Northwestern Sassari Province, For The Consorzio Di Bonifica Della Nurra, Sassari, Sardinia
Admissions

The General Standing and Advanced Standing Programs welcome applicants from all academic and professional backgrounds who are concerned with the health and sustainability of biophysical and social systems of a wide variety of landscapes on Earth. We seek to train landscape architects that reflect cultural and socioeconomic diversity of our society. The application procedures require applicants file an online application via Cal State Apply and submit official materials to the University Admissions Office and a duplicate copy to the Department of Landscape Architecture (sent to email mla@cpp.edu). Attention to the procedures and timely submission of all required materials will enhance your chances for acceptance to the program. Applications that are incomplete or do not meet the general requirements of the University cannot be considered.

Applicants with undergraduate degrees in disciplines other than Landscape Architecture or Architecture should apply to the General Standing three-year M.L.A program. Applicants with undergraduate degrees in Landscape Architecture from an accredited university may apply to the Advanced Standing two-year M.L.A., program. Applicants with a Bachelor degree from aligned design disciplines such as architecture may also apply for this option too. However, owning a Bachelor degree in aligned design disciplines does not guarantee admission to the Advanced Standing program. Application is approved case by case pending on admission committee’s review on the qualification of the applicant. Classes are taught in sequence and students begin the M.L.A. program in the fall semester. Spring admission is NOT available.

Application Deadline: February 1st for entry to the next academic year.

LEARN MORE AT:
MLA webpage: https://env.cpp.edu/la/degree/master-landscape-architecture
LA department webpage: https://env.cpp.edu/la
Facebook: https://www.facebook.com/Cal-Poly-Pomona-Landscape-Architecture-93390945427/
Instagram: https://www.instagram.com/cppla/
or contact directly the Graduate Coordinator: Dr. Weimin Li, Ph.D, ASLA - wli@cpp.edu
Department Chair: Andrew Wilcox, ASLA - aowilcox@cpp.edu
Admin. Coordinator: Kristopher Penrose - kpenrose@cpp.edu
Department telephone: (909) 869-2673 Fax: (909) 869-4460
Application Procedure

Please also refer to the program’s admissions page for latest update of the application procedure. The items below provide general information but may be outdated from time to time. At the appendix of this document you will find a simple version of the application checklist and the department record of graduation admission for you to print out to guide your preparation.

Application Deadline

The Department accepts applications for Fall semester only. Spring admission is NOT available. Applications are available beginning October 1 of each year. The deadline for submitting the application and accompanying fees to the university admission office is February 1, for admission the following Fall term. All supporting materials (transcripts, TOEFL scores, GRE scores, statement of purpose, and letters of recommendation) must be received by the department no later than March 1. Prospective students are encouraged to apply early in the application period to ensure that all documents are received prior to review process. Incomplete applications cannot be considered.

For additional information on Admission Requirements and Deadlines, please refer to webpage of the Graduate Studies Office:

https://www.cpp.edu/~gradstudies/index.shtml

Please refer to the following for details on the list of application materials required for all applicants, domestic applicants and international applicants.

All Applicants

Minimum undergraduate GPA and other minimum requirements of the University should be met before applying. You will be considered for admission if:

• You have completed a four-year college course of study and hold an acceptable baccalaureate degree or its equivalent from an accredited or internationally recognized institution.
• Are in good academic standing at the last college of university attended.
• Have attained a grade-point average of at least 2.5 in the last 60 semester (90 semester) units attempted. This is the university minimum the department may have a higher minimum. Please contact the graduate coordinator for more details.
• Have satisfactorily met the professional, personal, scholastic, and other standards for graduate studies, which may include qualifying examinations.
For more information, visit the Graduate Programs web site.

Domestic Applicants

Domestic applicants should prepare the following documents and send them to the University Admission Office and the Department of Landscape Architecture separately. Note: You must carefully follow the following guidance and submit your documents to both the admission office and the department of landscape architecture.

1. Materials submitted to the Office of Admission and Outreach directly
   Please mail the following required material to:
   Office of Admissions and Outreach
   Cal Poly Pomona
   3801 West Temple Avenue
   Pomona, CA 91768

   • The CSU application for graduate admissions is handled on-line via Cal State Apply. When you apply on-line, be sure to download a copy of your application after you submitted the application as you will need to send a copy of the application to the Department of Landscape Architecture. For any other questions regarding application procedures, please contact the Office of Admissions and Outreach (909 869-3210).
   • TWO Official copies of your transcripts from EACH college and universities attended should be sent directly from the schools to the Office of Admissions and Outreach.

   In light of the COVID19 pandemic, we are requesting that applicants send their Final official Transcripts electronically. If their sending institution does not offer electronic transcripts, we recommend that applicants use the following service: National Student Clearinghouse and Credential Solutions. If sending PDF transcripts, please indicate the recipient email is verify@cpp.edu. Should these services not be available for your sending institution, please mail to:
   Cal Poly Pomona
   Attn: Admissions & Enrollment Planning
   3801 W. Temple Avenue.
Official copies of your GRE score sent directly to the University (ETS Code: 4082). GRE score becomes optional since Fall 2020. You don’t need a GRE score to complete your application. But if you have one, we encourage you to submit it for consideration.

Two Letters of Recommendation
Two letters of recommendation. We require that at least one of your reference letters be from a faculty member at a university or college program. One of your reference letters can be from a job, volunteer position, or other individual familiar with your work. It is the applicant’s responsibility to contact the references for letters of recommendation, which should be sent by the references directly using the reference collection link through CSU Apply. If you have letters which can’t be submitted via the online line, you can have the referee to send their letters directly to mla@cpp.edu.

2. Materials submitted to the Department of Landscape Architecture
In addition, please email all the following required material to mla@cpp.edu.
- A copy of your Application in pdf download from CSU Apply
  Include a copy of the application you submitted to CSU Apply
- Department Record of Application for Graduate Admission
  Fill out the department record of application for graduate admission and include it in the material sent to the department. You can download the application form from the department website.
- Transcripts
  One copy of Transcripts (personal copy is ok) for EACH college and universities that you have attended.
- Statement of Intent
  The Statement of Intent should be a maximum of 600 words long and should include:
  1. Relevant experience. What interests or experiences make you a great candidate for a career in landscape architecture? Highlight interests or experiences that might otherwise be missed in your resume or package.
  2. Fit to program What experiences, interests, or aptitudes make you a good "fit" for Cal Poly Pomona’s landscape architecture program? Why do you want to come to Cal Poly Pomona’s Masters in Landscape Architecture program in particular?
In order for us to assess your scholarly potential for the MLA degree, please also write, on a separate sheet appended to the Statement of Intent, a **short 400-word statement answering the following question:** "What are the top three challenges facing our society today? Why do you consider those the top three challenges? What can landscape architecture do to address these challenges?" Include references to the work of others in an appropriate format.

- **Letters of Recommendation**

  Two letters of recommendation. If you have your referees submit their letter via CSU Apply, this part can be optional. If your referees don’t submit their letter via CSU Apply, they have to either mail them to mla@cpp.edu. We require that at least one of your reference letters be from a faculty member at a university or college program. One of your reference letters can be from a job, volunteer position, or other individual familiar with your work. It is the applicant’s responsibility to contact the references for letters of recommendation, which should be sent by the references either via CSU Apply or directly to the Department of Landscape Architecture via email or mail.

- **GRE Scores**

  Applicants are not to take the Graduate Record Examinations. But if you have taken GRE, please submit a copy of your notice of the scores to the department (mla@cpp.edu) as well. A personal copy is acceptable for the department’s reference. For more information, visit:

  http://www.ets.org/gre

  ETS Code for the Department of Landscape Architecture: 4405

- **Portfolio**

  The portfolio package should be a maximum of 8.5x11 size paper (letter size paper) and minimum 10 and no more than 40 sides (5 to 20 pages if double-sided). Where possible, please print on both sides of the page (double sided). Include a cover on your package – it should include your name, contact information, address, phone number, email, and the program to which you are applying (MLA 1 or MLA 2). Portfolios should be easily opened / accessed and easy to leaf through. To ensure that your work is carefully considered, you must provide a hard copy portfolio. However, if you choose, you can include a URL for online work or include a CD or DVD of digital work in a standard format such as pdf, jpg, or tiff.

  The portfolio does not need to be design work, or landscape architecture–related. We recognize that many candidates come from academic backgrounds with little to no art or design experience. Feel free to include work that you think provides evidence that you are a
creative thinker and problem solver. If your work is non-traditional, ensure that you annotate it or explain it in some way so that faculty can interpret your process and the significance of your accomplishment. For example, past students have submitted knitting patterns, dance routines, cake decorating, original recipes, musical scores and computer programs that illustrate their problem-solving capacity and their ability to be creative to find a range of solutions to a given problem. Please provide sufficient explanation for faculty interpretation. We strongly encourage you to include a sample of your writing in the portfolio: this could be a few pages from a report, a chapter out of a thesis, article, etc. The sample of writing included in your portfolio should not exceed 10 pages in length.

If you include group projects, please be sure to specify the role you played in the project.

If you have materials in hard copy only, please mail them to:
Kris Penrose
ATTN: MLA Application
Department of Landscape Architecture
Cal Poly Pomona
3801 West Temple Avenue
Pomona, CA 91768

International Applicants

International applicants should also submit their application package according to the following list:

1. Materials submitted to the Office of Admission and Outreach directly
   Please mail the following required material to:
   Office of Admissions and Outreach
   Cal Poly Pomona
   3801 West Temple Avenue
   Pomona, CA 91768

   • The CSU application for graduate admissions is handled on-line via Cal State Apply. When you apply on-line, be sure to download a copy of your application after you
submitted the application as you will need to send a copy of the application to the Department of Landscape Architecture. For any other questions regarding application procedures, please contact the Office of Admissions and Outreach (909 869-3210).

- **TWO Official copies of your transcripts** from EACH college and universities attended should be sent directly from the schools to the Office of Admissions and Outreach.

In light of the COVID19 pandemic, we are requesting that applicants send their Final official Transcripts electronically. If their sending institution does not offer electronic transcripts, we recommend that applicants use the following service: National Student Clearinghouse and Credential Solutions. If sending PDF transcripts, please indicate the recipient email is verify@cpp.edu. Should these services not be available for your sending institution, please mail to:

  Cal Poly Pomona  
  Attn: Admissions & Enrollment Planning  
  3801 W. Temple Avenue.  
  Pomona, CA 91768

- **Official copies of your GRE score** sent directly to the University (ETS Code: 4082). Applicants are not to take the Graduate Record Examinations. But if you have taken GRE, please submit a copy of your notice of the scores to the department (mla@cpp.edu) as well. A personal copy is acceptable for the department’s reference. For more information, visit:

http://www.ets.org/gre

ETS Code for the Department of Landscape Architecture: 4405

- **Two Letters of Recommendation**

  Two letters of recommendation. We require that at least one of your reference letters be from a faculty member at a university or college program. One of your reference letters can be from a job, volunteer position, or other individual familiar with your work. It is the applicant’s responsibility to contact the references for letters of recommendation, which should be sent by the references directly using the reference collection link through CSU Apply. If your referees don’t submit their letter via CSU Apply, they have to either mail them to mla@cpp.edu.
• **Official Copy of TOEFL Scores** (For Applicants with Bachelor Degree from an International University)

International applicants whose first language is not English are required to take the Test of English as a Foreign Language. **An official copy** of the TOEFL score must be sent to the University’s Office of Admission and Outreach. For admission to any graduate program at Cal Poly Pomona you would need to have a minimum TOEFL score of 550 [paper-based], 213 [computer-based], or 80 [internet-based]). ETS Code for the University is : 4082. The university also accept TOEFL Home Edition.

For more information about TOEFL exam, visit:
http://www.ets.org/toefl

2. **Materials submitted to the Department of Landscape Architecture**

Please email the following required material to mla@cpp.edu:

- **A copy of your Application in pdf download from CSU Apply**
  Include a copy of the application you submitted to CSU Apply

- **Department Record of Application for Graduate Admission**
  Fill out the department record of application for graduate admission and include it in the material sent to the department. You can download the application form from the department website.

- **Transcripts**
  One copy of Transcripts (personal copy is ok) for **EACH** college and universities that you have attended.

- **Statement of Intent**
  The Statement of Intent should be a maximum of 600 words long and should include:

  1. **Relevant experience. What interests or experiences** make you a great candidate for a career in landscape architecture? Highlight interests or experiences that might otherwise be missed in your resume or package.

  2. **Fit to program What experiences, interests, or aptitudes** make you a good "fit" for Cal Poly Pomona’s landscape architecture program? Why do you want to come to Cal Poly Pomona’s Masters in Landscape Architecture program in particular?

    In order for us to assess your scholarly potential for the MLA degree, please also write, on a separate sheet appended to the Statement of Intent, a short **400-word statement answering the following question**: "What are the top three challenges facing our society
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- **Letters of Recommendation**

  Two letters of recommendation. If you have your referees submit their letter via CSU Apply, this part can be optional. If your referees don’t submit their letter via CSU Apply, they have to either mail or email them to the department of landscape architecture. We require that at least one of your reference letters be from a faculty member at a university or college program. One of your reference letters can be from a job, volunteer position, or other individual familiar with your work. It is the applicant’s responsibility to contact the references for letters of recommendation, which should be sent by the references either via CSU Apply or directly to the Department of Landscape Architecture via email or mail.

- **GRE Scores**

  Applicants are required to take the Graduate Record Examinations. Submit a copy of your notice of the scores to the department as well. A personal copy is acceptable for the department’s reference. An official copy must to be sent to the admission office. For more information, visit:

  [http://www.ets.org/gre](http://www.ets.org/gre)

  ETS Code for the Department of Landscape Architecture: 4405

- **Portfolio**

  The portfolio package should be a maximum of 8.5x11 size paper (letter size paper) and minimum 10 and no more than 40 sides (5 to 20 pages if double-sided). Where possible, please print on both sides of the page (double sided). Include a cover on your package – it should include your name, contact information, address, phone number, email, and the program to which you are applying (MLA 1 or MLA 2). Portfolios should be easily opened/accessed and easy to leaf through. To ensure that your work is carefully considered, you must provide a hard copy portfolio. However, if you choose, you can include a URL for online work or include a CD or DVD of digital work in a standard format such as pdf, jpg, or tiff.

  The portfolio does not need to be design work, or landscape architecture–related. We recognize that many candidates come from academic backgrounds with little to no art or design experience. Feel free to include work that you think provides evidence that you are a creative thinker and problem solver. If your work is non–traditional, ensure that you annotate it or explain it in some way so that faculty can interpret your process and the significance of your accomplishment. For example, past students have submitted knitting
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If you include group projects, please be sure to specify the role you played in the project.

- **TOEFL Scores** (For Applicants with Bachelor Degree from an International University)
  
  International applicants whose first language is not English are required to take the Test of English as a Foreign Language. A personal copy of the TOEFL score must be sent to the Department of Landscape Architecture. For admission to any graduate program at Cal Poly Pomona you would need to have a minimum TOEFL score of 550 [paper-based], 213 [computer-based], or 80 [internet-based]). For more information about TOEFL exam, visit: [http://www.ets.org/toefl](http://www.ets.org/toefl)

  Please send all of the above materials to mla@cpp.edu. If you have materials must be sent via hard copy, please send them to:
  
  Kris Penrose
  
  ATTN: MLA Application
  
  Department of Landscape Architecture
  
  Cal Poly Pomona
  
  3801 West Temple Avenue
  
  Pomona, CA 91768

**Returning Applicants**

The CSU system does not offer deferment. If an applicant is accepted to the program but decide not to attend in upcoming Fall semester, they can’t defer their admission to future years. The M.L.A. program doesn’t accept transferring students. An applicant who has successfully finished their preparation year in an accredited M.L.A. program in the United States with 3.0 GPA at minimum may apply for the Advanced Standing program instead.
The applicant has to apply again. Returning applicants, who applied to the M.L.A. program in the past two years, should apply according to the following steps.

1. Inform the graduate coordinator that you are a returning applicant and double check the materials that you submitted in previous years are still valid.
2. Apply via the Cal State Apply and pay application fee. You must do this even though you applied before in the past two years.
3. Any other materials requested by the admission office and the department of landscape architecture.

If your previous application is older than two years, you are treated as new applicant and you need to submit all application materials again.

Open Houses and Campus Visits

Every year in the spring time, the college of environmental design and the department of landscape architecture will host open houses for all applicants. Individuals who cannot make it to the open houses may also schedule visiting appointment with the graduate coordinator. For more information please contact the coordinator directly. During pandemic, open house will occur in virtual format.

Frequently Asked Questions

I do not have a design background. What should be in my portfolio?

Many applicants have not taken any courses related to design. In these cases, submit several samples of writing or other work that represent your critical and/or creative thinking skills. If you have taken graphics or design classes, or if you have done informal design related to landscape architecture, consider submitting examples of them. You can also submit other kinds of creative design work, photograph, all forms of art pieces using a variety of materials, digital graphics, etc. The portfolio supplements your application, transcripts, statement of intent and letters of recommendation in representing your talents and potential to the graduate studies committee.

Is there a form that I can give to the people writing my letters of recommendation?

Yes, when you apply through CSU Apply, you can send the invitation link there to your referees. They will received a digital form to fill in their rating on you and recommendation
letter. On part of the recommendation form, please have them consider addressing several
general predictors of success in landscape architecture graduate studies. Among these
predictors are: your capacity and interest in natural and social systems and multiple scales,
ability to work in team environments and handle interpersonal conflicts, capacity for
complexity and ambiguity, ability to complete projects, interest in resolving difficult issues,
and your understanding of the time commitments involved in graduate work in landscape
architecture.

**Do I send my official transcripts directly to the department with my package?**

Please send two copies official copies of your transcripts directly to the Graduate
Admissions office, along with your application and application fee. Send one additional copy
to the department (mla@cpp.edu) along with your portfolio, letters of recommendation (can
be sent by those writing them), and a copy of the application including a statement of intent.
It may be more convenient to order three copies of official transcripts and have them send
one copy directly to the department and two to admissions so that we receive them by the
March 1st deadline for supplemental application materials.

**Do I need to take the Graduate Record Examination (GRE)?**

No. GRE is no longer required. But if you have taken one, please have official scores
from the Graduate Record Examination General Test sent directly to mla@cpp.edu so that
they can be received by March 1st deadline for supplemental application materials.

**Are there courses I should take that will prepare me for starting the program?**

Each student can benefit from completing a basic or field ecology course, introductory
level landscape design course, and beginning knowledge of plant communities in Southern
California prior to starting the program. Experience in CAD, Adobe Softwares such as
Illustrator, Indesign, Photoshop, GIS, and hand drawing are also useful prior to beginning
the program.

**Are there readings that can prepare me for starting the program?**

A reading list for incoming students will accompany the Fall schedule information. A
general recommendation for all applicants is that they read, at a minimum, John T. Lyle’s
to many of the principles and practices of the graduate program.
I have taken courses at other institutions related to landscape architecture? Do they count toward my graduate degree?

The graduate coordinator or your advisor can review these courses with you prior to beginning the program. Students can transfer a minimum of 13 semester units (roughly equivalent to 9 semester units) of upper division and higher courses that have not been used toward any degree to fulfill the requirement of the M.L.A. degree. Only those courses that meet the requirement of the M.L.A. program will be considered for credit transferring. Any request to transfer units is pending for approval by the graduate coordinator.

Can I take courses while I wait to be accepted and have them count toward my requirements?

Some courses can serve as substitutes for required courses, such as a basic ecology course and introductory graphic courses. You should speak with the graduate coordinator about specific courses and your background. Keep in mind that a maximum of 8 semester units (roughly equivalent to 9 semester units) of upper level courses may be transferred into the graduate program from other universities. Only those courses that meet the requirement of the M.L.A. program will be considered for credit transferring. Any request to transfer units is pending for approval by the graduate coordinator.

Student who have finished their preparation year successfully in another accredited M.L.A. program in the United States may apply directly the two year M.L.A.II program.

Can I begin the program during Spring semester?

Our courses are sequenced so that students without design backgrounds begin Fall semester only.

Where do I find information about financial aid?

Cost and financial information can be found at https://www.cpp.edu/~financial-aid/index.shtml on the university webpage.

See also www.asla.org/nonmembers/laf_section.cfm for information about scholarships previously won by Cal Poly Pomona students. In addition, the department offers a range of scholarships, which is totaled up to $60,000 for all students in the department. Student assistantships occasionally are offered by the department on a case by case basis. Tuition for in-state students is quite inexpensive and domestic students from
outside of California are eligible for in-state residency after one year. See Cost, Scholarships, Awards, and Financial Aid Resources section for more details.

**Can I be employed while in the program?**

There are many landscape architecture job opportunities in the Los Angeles area and many students are employed while studying in the graduate program. Based on experience, it is recommended that students do not take jobs in their first year and take no more than 15 hours per week in their second and third year. The program’s courses are generally concentrated during three of the five working days (Monday, Wednesday and Friday), allowing students time to be engaged outside of class with studies and employment. The last six months of the program, when students are engaged in their cumulating experience, are quite intense and students usually reduce workloads during that time.

**Where should I live while attending Cal Poly Pomona?**

Many students live in nearby communities of Pomona, Claremont, La Verne, Pasadena, West Covina, and elsewhere. Commuting long distances is workable, but at times difficult and moving closer to campus should be considered. On-campus housing is also available through [http://www.cpp.edu/~housing/index.shtml](http://www.cpp.edu/~housing/index.shtml) and through the Lyle Center for Regenerative Studies [http://env.cpp.edu/rs](http://env.cpp.edu/rs). During the pandemic, teaching will be offered online and thus you can live wherever you want as long as you have good internet connection.

**Does the University offer housing option for married couples?**

Unfortunately, the university does not offer housing for married couples. There are many options at affordable cost in neighborhoods around campus, such as Pomona, Claremont, La Verne, Diamond Bar, Rowland Height, Chino Hills etc.

**Can I visit classes?**

Please feel free to visit campus at any time. A map is on the campus website ([http://www.cpp.edu/maps/static/](http://www.cpp.edu/maps/static/)) and our graduate studios are in Building 2, rooms 128, 129, and 130. Other classrooms are for the department are in building 3 and 7. The department website will announce special presentations and year-end juries as well. Mondays tend to be the best days to visit the program because classes for all three years of the graduate program meet on Mondays and you can see a good cross-section of the program. Class visit opportunities are
along available online during the pandemic. Reach out to the graduate coordinator (wli@cpp.edu) for more information.

**Is there an optimal time to apply?**
Yes. For both domestic and international students, endeavor to submit all required materials early in January so that transcripts may be analyzed by the admissions office prior to the deadline.

**When will I know if I am accepted into the program?**
After the March 1st deadline for submitting materials, packages will be reviewed and acceptance/waiting list letters sent out in early April. Notification of acceptance is expected from admitted applicants by April 15th and then invitations are extended to waiting list candidates to fill any available spaces.

**Where do your alumni work following graduation?**
CPP M.L.A. graduates are exceptional candidates for a wide range of landscape architecture careers in both private design firms and public sectors. M.L.A. graduates working in private and public sections are about half-half. Public sectors which hired our graduates include but not limited to federal, state, regional and local governments and agencies as well as environmental and social none-profit organizations. Private sectors which hired our graduates include but not limited to large interdisciplinary design and planning firms, environmental consulting groups, as well as small landscape design and construction firms. In addition, there is a good portion of our alumni run their own landscape design and landscaping business in Los Angeles region and beyond.

**Do I have to make two different letters of Intent?**
No. The statement of intent submitted with your online application at Cal State Apply may be the same statement of intent that you submit to the Landscape Architecture Department.

**What is the University's policy on admission deferment?**
We do not defer admission as it is both CSU and Campus Policy. Students who would like to attend in a future term, must reapply as returning applicant (see application procedure section for details) for the desired term of attendance.
When should I submit my transcript if I am still finishing my Bachelor Degree while applying for the M.L.A. program?

You need to submit your transcript as soon as you receive your degree from your current university/college. Without the document submitted to the Office of Admission and Outreach, you will not be able to register and start your study in the program.

Is tuition waiver available for incoming students? How about graduate assistantship?

As part of the CSU system, Cal Poly Pomona offers one of the lowest tuitions in the nation and thus is very affordable (see Tuition section for more information). Tuition waiver is unfortunately not available in the CSU system for its tuition is relatively low compared to other universities. Graduate assistantship is available at case by case situation after the students have been in the program for at least one semester. In another word, assistantship is normally not available to incoming students.

Curriculum

The M.L.A. curriculum at Cal Poly Pomona covers a wide variety of subjects relevant to contemporary landscape architecture and meet the requirements of LAAB.

• Landscape Architecture history, theory and criticism.
• Natural, social, and cultural processes including principles of sustainability.
• Environmental and public policy and regulation.
• Design, planning and management at various scales from large regional landscape systems to human scale and applications including but not limited to pedestrian and vehicular circulation, grading, drainage, and stormwater management.
• Site design and implementation: materials, methods, technologies, application.
• Construction documentation and administration.
• Written, verbal and visual communication and documentation.
• Professional values, ethics, and practices.
• Plant ecology and ecosystems.
• Computer applications and advanced information technology.
• Research methodologies, projects, thesis and degree.

Foundation: Human Eco-Systematic Landscape Design
Since 1972, the M.L.A. program at Cal Poly Pomona has built a 45-year legacy of human eco-systematic landscape design as initiated by the late professor John T. Lyle (1934-1998) and contributed by generations of faculty and students. The human eco-systematic focus is featured with extensive research into the bio-physical and socio-cultural inventory of the landscape system and the interplay among them; in-depth analysis on the patterns, trends, and relations of highly relevant natural and social processes and other playing factors; considerate programming based on client, stakeholder, and community input collected via social surveys, public meetings, focused groups, and activities; rational systematic planning to create strong sustainability and connectivity; and creative site design solutions to construct vibrant, safe, and culturally friendly places. It serves as the major studio approach in projects ranging from watershed master planning, urban park plan design, open space and habitat management, greenways and trail system planning, stormwater infrastructure planning and design, multi-functional landscape systems, community landscape stewardship, brown and gray field revitalization, etc.

While its foundation on human eco-systematic landscape design continues, the program embraces new directions reflecting the ever-changing issues and needs of the landscape and human society that calls for new theories, principles and methods. These new directions in the curriculum include but not limited to:

1. **Climate change adaption design**, which address knowledge on landscape mitigation strategies that if employed at mass scale, can help reduce GHG emissions (ASLA, 2016), adjust global and micro-climate, protect natural resources and wildlife habitats, promote local agriculture, and foster community resiliency against climate change;

2. **Participatory design and social practice**, which seeks to create places that reflect and serve diverse cultural, racial and economic communities by involving users in the entire process of creating and improving their own landscape.

3. **Geodesign**, which embraces and utilizes big data and the latest geospatial technologies to empower human capability in scientific rationalization to address complex and systematic landscape design challenges that are otherwise difficult to address; and

4. **Urban sustainable landscape design** that brings in creative landscape strategies to sequester carbon, clean the air and water, increase energy efficiency, restore habitats, and create value through significant economic, social and, environmental benefits (ASLA, 2016).
# MLA Curriculum Flow Chart

## Master of Landscape Architecture

### 48-72 Units to Degree

Curriculum Flow Chart 2020 onward to be published 2021-2022. Please refer to the published catalog for most accurate information. This chart is only for visual demonstration and may not have the most accurate information.

### ADVANCED STANDING 48 UNITS TOTAL (39 REQUIRED + 9 ELECTIVES)

<table>
<thead>
<tr>
<th>Unit</th>
<th>Fall</th>
<th>Spring</th>
<th>Fall</th>
<th>Spring</th>
<th>Fall</th>
<th>Spring</th>
<th>Fall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core</td>
<td>LA 5581</td>
<td>LA 5771</td>
<td>LA 5582</td>
<td>LA 5772</td>
<td>LA 5583</td>
<td>LA 5773</td>
<td>LA 5584</td>
</tr>
<tr>
<td>Elective</td>
<td>LA 5871L</td>
<td>LA 5872L</td>
<td>LA 5873</td>
<td>LA 5874</td>
<td>LA 5875</td>
<td>LA 5876</td>
<td>LA 5877</td>
</tr>
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</table>

### ADVANCED SELECT 24 UNITS (18 REQUIRED + 6 ELECTIVES) FROM BELOW

<table>
<thead>
<tr>
<th>Unit</th>
<th>Fall</th>
<th>Spring</th>
<th>Fall</th>
<th>Spring</th>
</tr>
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<tbody>
<tr>
<td>Required</td>
<td>LA 5611L</td>
<td>LA 5612L</td>
<td>LA 5613L</td>
<td>LA 5614L</td>
</tr>
<tr>
<td>Elective</td>
<td>LA 5781L</td>
<td>LA 5782L</td>
<td>LA 5783L</td>
<td>LA 5784L</td>
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</table>

### THIRD YEAR

<table>
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<tr>
<th>Unit</th>
<th>Fall</th>
<th>Spring</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Core Units</td>
<td>12</td>
<td>9</td>
<td>15 units Required in Italy</td>
</tr>
<tr>
<td>Required Elective Units</td>
<td>12</td>
<td>12</td>
<td>3</td>
</tr>
<tr>
<td>MLA Units Total</td>
<td>72</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### FAQ

- All courses are 3 units.
- All courses are lecture units designated with a 'L' suffix.
- There is only one Uni/Studio per semester.
- In their first year in the program, advanced standing students should take at least 18 units required course and 6 units electives under supervision by advisors and approved by graduate coordinator.
- Students planning to study abroad in the fall of the 2nd year will take internationally focused professional practice and history abroad; students must meet with the graduate coordinator if international study is planned.

**Legend:**
- **Solid border** denotes a required course.
- **Dashed border** denotes an elective course.
- **'L'** designates Lab (studio), meets 3 hours, 3-days per week.
- **'S'** designates Lecture, meets 3 hours per week.

**Legend:**
- **Solid border** denotes a required course.
- **Dashed border** denotes an elective course.
- **'L'** designates Lab (studio), meets 3 hours, 3-days per week.
- **'S'** designates Lecture, meets 3 hours per week.
M.L.A. Learning Outcomes

Upon completion of the degree requirements the graduate should achieve the following learning outcomes:

- **SLO1 Critical Thinking** - Demonstrate critical thinking skills and creatively apply them to resolve ecological, social and spatial problems, while advancing current disciplinary concerns within the context of environmental design.

- **SLO2 Design Foundation** - Demonstrate a strong understanding of design theory, history and methods of communication based on the principles of sustainability, regeneration, and ecosystematic design.

- **SLO3 Ecological Processes** - Identify and interpret ecological patterns and processes at multiple scales and relate them to the develop design, planning and vegetative strategies to address ecological problems, including, preservation, restoration, regenerative design and sustainable use of resources.

- **SLO4 Cultural Processes** - Identify and interpret cultural and historical patterns and processes at multiple scales as needed for designing for a diverse society.

- **SLO5 Disciplinary Knowledge** - Creatively apply theories, techniques, skills and tools necessary for landscape architecture, with explicit regards to ecological sustainability, resiliency, and the protection of public health, safety and welfare.

- **SLO6 Digital Skills** - Apply hands-on computer skills and information technologies in planning and design process and products.

- **SLO7 Professional Responsibility** - Show a sense of responsibility, integrity and ethical concern as related to ecological, social, and cultural issues related to the professional practice of landscape architecture.

- **SLO8 Professional Development** - Demonstrate teamwork and leadership skills in a variety of professional roles and contexts, including individual and team projects, as well as interdisciplinary collaboration and participatory settings.

- **SLO9 Communication** - Effectively express and deliver design ideas, information and solutions visually, verbally, and in writing to a variety of audiences.

- **SLO10 Multi-cultural Perspectives** - Pursue challenging educational and service opportunities to the public within the diverse and evolving multicultural regional context of southern California.
• **SLO11 Research** - Pursue scholarly or practical research with appropriately developed research questions, qualitative or quantitative methods, and documentation in the context of environmental design.

### M.L.A. Flow Chart

The M.L.A. flow chart provides an overall picture of the curricula of the M.L.A. program. While generally students will follow this flow chart by order, courses selection in each semester might be tailored by consulting with the graduate coordinator to deal with special situations of each student, including but not limited to previous academic preparation, courses transferred from other university, word-study balance, etc.

### Course Catalog Description

(Please refer to [University Catalog](HTTPS://ENV.CPP.EDU/LA/LA) for most updated information)

#### Core Course

1. **LA5261 History I: History of Landscape Design**
   
   An overview of historic developments and foundations of landscape design and the profession of Landscape Architecture from prehistory to the 20th century. Students will understand the role of biophysical and socio-cultural contexts in design development, and the connections between past landscape design and present practice. Students will develop skills in analysis of landscapes, library research, and written communication of ideas.

2. **LA5271 History II: Modern Landscape History**
   
   Analysis of significant landscapes in the 20th and 21st Centuries in urban, suburban and rural contexts. Focuses on a range of landscape typologies that include parks, plazas, streetscapes, and notable residential projects. Addresses the emergence of landscape architecture as a profession; and the design concepts, firms and significant personalities who shaped the American landscape. Instruction emphasizes the historical, social, political, economic, and philosophical forces that influenced the profession's modern era.

3. **LA3581 Geodesign Fundamentals for Environmental Designers**
   
   Study of fundamental knowledge, principles, processes, models, and skills of geodesign in the context of environmental design with a focus in landscape architecture. Application of
geospatial thinking, geospatial data, geo-processing and other contents of contemporary Geographic Information Systems (GIS) to solve sustainable planning and design problems defined by a wide range of ecological, environmental and social conditions at different scales.

4. LA3611 Construction I: Site Engineering and Landscape Construction
   Explores fundamental technical theories, concepts, methods and processes associated with primary categories of constructing the built environment as associated with landscape architecture. Emphasis is placed on site engineering, water management, tectonic structure and project construction workflow. Additional content may include general survey and technical soils.

5. LA3621 Construction II: Methods + Materials + Measuring
   Introduction to the technical processes, concepts, methods and performance metrics associated with materials and the making/building of the urban landscape. Focuses on the structure and attachment of built elements with an emphasis on both the cultural and ecological performance measures of built landscapes.

6. LA5772 Graduate Environmental Design Theory
   An exploration of design, urban, aesthetic, evolutionary, behavioral, and ecosystem theory to explain human landscape preference, perception, and ecological functioning within a context of design problem-solving in urban and non-urban environments at a range of scales. Landscape as a lens to understand civilization.

7. LA4782 Evolving Issues in Environmental Design
   Focuses on new and changing topics and methods in environmental design aimed at improving social, environmental and economic conditions. Principles will be learned through case studies, field trips, readings, and design exercises as appropriate to the topic. Historical basis of the issue, scope of the problem, impacts, and possible solutions will be examined.

8. LA4771 Professional Practice
   The practice of landscape architecture, covering professional responsibilities and ethics, client and contractor relationships. Analysis and discussion of the structure and organization of the profession of landscape architecture; its history and future. Case studies of professional firms and organizations in the Los Angeles region.
9. **LA4781 Urban Green Infrastructure**

Explores problems related to stormwater management, climate adaptation, urban heat island effect (etc.). Provides the tools required to optimize the design of natural and technical resource flows in the landscape from a systems perspective. Introduces design practices that reduce human impacts and optimize the built environment to restore degraded ecosystem services. Flows of water and human movement across the landscape are the primary focus.

10. **LA5111L Design Studio I: The Individual, The Self**

This course is an introduction to the discipline of landscape architecture and design foundations as a result of personal awareness. This course will specifically challenge students to understand the relationships of the body in space including the presence and reflection of the self and others in space. Multiple methods of personal and public recording and engagement will be utilized to reveal the latent potential and issues of space and site.

11. **LA5121L Design Studio II: The Group, the Public, the Community**

This course is an introduction to the discipline of landscape architecture and design foundations as a result of a public awareness and public space. This course will specifically challenge students to understand the relationships of the public or a community to designed public space. Multiple methods of information collection, comparative study and measurement of capacity will be utilized to reveal the latent potential and issues of space and site beyond current conditions.

12. **LA5581 Visual Communication for Design**

Introduction to visual communication for landscape architecture. Addresses the basic theory and intent of visual communication as applied to environmental design. Focuses on the exploration of what designers draw, why, and how, and the concepts of notation, observation, diagramming, measuring, and communicating. Uses problem-based learning to critically evaluate audience, tools, venue, and mechanics of visual communication. Integration of manual and digital tools.

13. **LA5771 Landscape Awareness and Assessment**

Focuses on the development of awareness and skills related to reading the landscape around us: what is under, on and above the ground, and its implications for design.
Introduction to methods of landscape documentation, inventory, analysis and assessment, including traditional site inventory and analysis, McHargian analysis, SWOT analysis, natural resources inventories, phenomenological approaches, behavioral observation, natural areas inventories, environmental impact analysis, archival research, still and motion picture photography as documentation, among others. Students will evaluate the appropriateness of various inventory, analysis and assessment tools and their connection to design. A series of field trips is required to provide opportunities to critically assess the California landscape as a product of human intervention and natural resilience.

14. LA6071L Integrative Design and Planning

Group project related to large scale regional planning and design. Adopts an integrative issue-based approach to problem solving and documentation that is directed at identifying the problem, developing mapping tools to assist with problem-solving, and visual communication. Involves advanced application of geodesign technology, interaction with the public or other stakeholders, and other forms of primary data collection as required to solve the problem. Total credit limited to 6 units. Prerequisite: LA 6771, LA 6772, LA 3581, LA 6451, and LA 6121L.

15. LA6081L Design and Planning Project Documentation

Requires preparation of an extensive professional report documenting data collection, analysis, results, and recommendations related to a large scale integrative design and planning project.

16. LA6111L Design for Change

Examination of concerns underlying landscape design and planning and processes for dealing with them at all scales from the small project to the regional. Emphasis on applied ecology, systems techniques, and environmental policy and management as well as design and planning techniques. Techniques for predictions of alterations in social and natural processes brought about by human use of the land and the application of such assessments to environmental management.

17. LA6121L Design of Complex Systems

Explores energy, food, water, land, air, habitat, fire, and other key landscape systems as core design requirements for ecological and human health and maximizing natural capital.
Site typologies under study will include marginal agricultural land/rangeland, mine/quarries/landfills, power lines and transportation corridors (including highways and railroads), flood control (spreading grounds, debris basins, or floodways) and water supply infrastructure (aqueduct right-of-way, reservoirs or treatment plants), energy and resource landscapes, and logistic hubs or data centers.

18. LA6441 Plants and Ecology
An introduction to plant ecology and design issues relevant to the profession of landscape architecture. Special emphasis is placed upon plant communities and association of plants most appropriate to the Southern California region and the environmental factors that control these communities as related to planting design theory and application. Identification of native and adapted species; introduction to cultural, functional, and aesthetic criteria in the organization of design associations of plants. Special emphasis is placed upon the study and application of plant ecology and design in urban ecosystems. Introduction to the challenges encountered in urban ecosystems with a focus on sustainable and resource-efficient planting design. Identification of plant species adapted to urban conditions.

19. LA6451 Coupled Human and Natural Systems
Studies the interface and reciprocal interactions that link human (e.g., economic, social) and natural (e.g., hydrologic, atmospheric, biological) systems. Addresses the complex nature of reciprocating interactions and feedbacks between humans on the environment, the effect of the environment on humans, and tools to anticipate impacts of design decisions on coupled human and natural systems.

20. LA6771 Research Methods
Introduction to the development and assessment of research questions, preparation and writing of literature reviews, matching of research questions to methods, strengths and weaknesses of methods, qualitative and quantitative data and their analysis, critique of existing research, and preparation of research reports. Also addresses research accessibility, quality of research, venues for communication, and common standards of rigor. Addresses data mining; visualization of data; experiments. Total credit limited to 3 units. Prerequisite: LA 5121L and LA 3271, LA 5771, and LA 3281.

21. LA6772 Finding Problems
Leadership in professional practice requires more than ethics and liability for ensuring the health, safety, and welfare of the public. LA6772 explores how projects are realized from the perspective of public practice, an emerging mode of professional activism that is entrepreneurial and proactively engaged in defining issues and projects that address them, then seeking funding for design and implementation. LA6772 also covers academic practice: from research and writing, through publication.

**Electives/Study Abroad Program**

1. **LA4811L Design VII: International Static and Evolving Infrastructure**
   Features the development of studio projects that focus on cultural and environmental issues within Italy and Western Europe developed within a context of critical dialogue about current cultural values, the role of leisure and pleasure in the landscape, the sacred and profane, the influence on religion on physical form and relationships, and evidence of past cultures and their impact on design thinking.

2. **LA4872 International Urban Landscape**
   Investigation of a selected urban site within the European region, with a focus on the contemporary function of the site’s urban landscape elements. Focuses on both the historic and contemporary contributions of selected urban center. Emphasis on transportation, pedestrian accommodation, and open space structure.

3. **LA4873 International Professional Practice**
   Exploration of the scope and nature of professional practice in Europe, including presentations by regional professionals. Addresses the practice of landscape architecture, covering professional responsibilities and ethics, client and contractor relationships. Analysis and discussion of the structure and organization of the profession of landscape architecture; its history and future. Case studies of professional firms and organizations in the European region. Addresses standards of practice in Europe, and compares European practice with practice in California.

4. **LA5782 Landscape Architecture Teaching Practicum**
   Designed to give students actual teaching experience and developmental feedback. Practicum students are involved in course planning and implementation as well as
assessment of students and of the course throughout the semester. Practicum students perform a variety of instructional roles, including, at a minimum, the independent teaching of a subject unit in the course and regular classroom attendance for a semester. Practicum students prepare an assessment instrument for the course, assist with lecture preparation and assignment design, as well as work in class with students.

5. Other courses (please consult graduate coordinator for complete list of electives)

Cost, Scholarships, Awards, and Financial Aid Resources
Tuition and Fees

Cal Poly Pomona’s tuition is one of the lowest in the nation and thus allow the M.L.A. program provide most affordable landscape architecture education in high quality. As illustrated in Table 1 and Figure 1, Cal Poly Pomona’s instate tuition (for California residents only) and fee cost is near half of other major public universities and only 1/8 of private institutions in the west coast. This is especially beneficial for low and middle income individuals who want to pursue a career in landscape architecture but have financial concerns, whether they are domestic or international. Graduates from the M.L.A. program pursue their career without a big student loan. Like many other graduates from Cal Poly

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<th>DESCRIPTION</th>
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<td>(INCLUDING INTERNATIONAL STUDENTS)</td>
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Table 1 Comparison of Graduate Study Tuition ($/Year) - 2019-2020

DATA PRESENTED BELOW ARE FOR REFERENCE ONLY. CONTACT UNIVERSITY OFFICIAL FOR MOST UPDATED DATA.
Pomona, which is highly ranked in “Great Working-Class Colleges” by New York Times, many of M.L.A. graduates from low-income families move into the middle class and upper middle class after graduation.

Please refer to the Office of Admission and Outreach’s Cost page for most up-to-date information on tuition fees. As of 2017-2018 academic year, full-time resident students paid a total $8830 tuition and mandatory campus fees for the entire academic year. Nonresidents and those of you applying for a second master’s degree should be aware that the University will charge you an additional fee per unit. Non-residents must also pay $396 per unit for out-of-state tuition (No NRT Annual Cap). Non-resident tuition fee is required for students who are not California residents for one year prior to the resident determination date, which for the Fall 2019 term is September 20th. Refer to the California Residency Information section for more information about qualification and application for California Residency for tuition purposes. More updated information can be found on the university’s webpage https://www.cpp.edu/~registrar/academic-policies/residency.shtml.

California Residency Information

As part of the CSU system, Cal Poly Pomona’s tuition and fees for California residents are very affordable compared to other public and private University. To benefit from this low tuition, students in the M.L.A. program must provide evidence of qualification to establish their in-state status through the Office of Admissions and Enrollment Planning. The requirement of California Residency for Tuition purpose is very complicated and simply living in California may not meet the criteria. To establish California Residence for tuition purpose, please refer to the residency pages of the Office of Admissions and Enrollment.
Planning for latest policies and updates on this matter and follow the guidance on the webpage carefully. Please be noted that the Residence Determination Date for Fall semester admission is September 20th every year. Student must receive approval before this date to be qualified for in state tuition for the Fall semester.

Scholarships

The Department of Landscape Architecture is pleased to announce our Departmental Scholarships. Each year the Landscape Architecture Department will be awarding up to $60,000.00 to support the academic development, public service and career ambitions of the students of the Department of Landscape Architecture at Cal Poly Pomona.

The scholarship committee encourages students to look close and far in identifying directed investigations, focused research, travel itineraries and service opportunities. The committee supports global thinking and visioning but also recognizes the truly unique opportunities of more local conditions—the committee supports both broad travel and more focused research that may not have extensive travel as an underlying theme. Applicants are encouraged to utilize faculty expertise in developing applications and specific lines of inquiry but not to lobby for support.

DON BRINKERHOFF LANDSCAPE ARCHITECTURE SCHOLARSHIP:

To provide unrestricted scholarship support to an undergraduate student who has demonstrated a strong level of academic achievement and a calculated financial need. The Brinkerhoff award is intended to assist a student pursuing a degree in the field of landscape architecture.

This annual scholarship will be awarded to individuals who are self-starters, leaders, team players and multi-disciplined in focus. Minority and women candidates are particularly encouraged to apply. Winners may not reapply for the scholarship—award is intended as a one-time award.

General Criteria (applicants must meet the following standards):

• full-time 3rd or 4th year Undergraduate Landscape Architecture student
• 3.0 GPA or better
• Declared Landscape Architecture Major
• Registered for a full-time course load
• Limited to students with a calculated financial need

HTTPS://ENV.CPP.EDU/LA/LA Tuesday, November 3, 2020
• Citizen or non-citizen (eligible for security clearance)

Requirements:
• Completed application per attached scholarship application format and criteria
• Letter of intent including intended study objectives and the relationship of these objectives to the applicant’s career goals
• One brief letters of reference from persons outside the Department of Landscape Architecture and a non-student
• Post-award requirements will include a thank-you letter to donor, report of findings, a text or drawing journal and an annotated digital presentation following the trip (details provided with award)

Distribution:
1- $10,000 award

**DANGERMOND TRAVELING SCHOLARSHIP:**
To expand the intellectual horizons of Landscape Architecture students through focused international travel.
Funds to be used for international travel to study significant works of Landscape Architecture or related developments. Topics may include works of a particular designer or group of designers representing an identified landscape theory, style or transition of styles; works that are exemplary in their application of sustainable or regenerative principles; works that represent contrasts with accepted or ecological norms in the US; works that represent the ordinances or codes of a particular country or locale; works or projects related to or using Geographic Information Systems [GIS] in their design or function; other topics developed by the applicant.

General Criteria:
• full-time undergraduate Landscape Architecture student
• full-time graduate Landscape Architecture student

Specific Application Requirements:
• Completed application per attached scholarship application format and criteria
• Letter of intent including intended study objectives and the relationship of these objectives to the applicant’s career goals
• Itinerary, including all places to be visited, dates of travel and the names of any persons to be visited during the trip, especially designers, academics, officials, or other experts
• An estimate of costs
• Description of products/deliverables resulting from the trip
• Two brief letters of reference from persons outside the Department of Landscape Architecture
• Post-award requirements will include a thank-you letter to donor, report of findings, a text or drawing journal and an annotated digital presentation following the trip (details provided with award)

Distribution:
3- $5,000 awards with a maximum of $5,000 awarded to any individual or group.

**CHAPMAN FORESTRY FOUNDATION SCHOLARSHIPS:**
This scholarship is provided to fund Landscape Architecture students in three distinct categories critical to the discipline. The three categories of award are: Travel, Community Service/Regenerating LA, or Technology/Production. All categories will also support proposals to attend conferences/courses directly applicable within each of the three stated categories. The number of awards made in each category is at the discretion of the scholarship committee.

Distribution of awards will be based upon the quality of applications in each category. The categories of support are:

- **Travel:** will fund students with distinct itineraries and educational goals.
- **Community Service:** will fund students working in a participatory fashion within a community in support of the department’s stated mission.
- **Technology:** will fund purchases of hardware and/or software that will advance student success.

**General Criteria:**
- full-time undergraduate Landscape Architecture student
- full-time graduate Landscape Architecture student
- 3.0 or higher Departmental GPA

**Specific Application Requirements:**
- Completed application per attached scholarship application format and criteria
- Letter of intent specifically addressing the scholarship category being applied for, the applicant’s future directions and goals within the profession of Landscape Architecture and the impact this scholarship would have in helping the applicant achieve stated goals.
Travel: Itinerary, including all places to be visited, dates of travel and the names of any persons to be visited during the trip.

Community Service: Description of intended project/conference/presentation to be addressed. A description and location of the community to be served shall also be included.

Technology: Description of products/equipment/courses to be purchased and intended application[s] of stated products

- Post-award requirements will include a thank-you letter to donor, and an annotated digital presentation summarizing work funded by the scholarship with a verbal presentation as required (details provided with award)

Distribution:

13- travel, community service or technology awards @ $1,000 each

***The number of awards in each category will vary depending upon the quality of the applications. This is at the discretion of the scholarship committee. Students may apply for and receive awards in more than one category.

ONA SCHOLARS SCHOLARSHIP:
This scholarship is provided to fund Landscape Architecture students with a specific interest in community service.

General Criteria:
- full-time Landscape Architecture student, any year level
- 2.5 or better GPA

Specific Application Requirements:
- Completed application per attached scholarship application format and criteria
- Letter of intent specifically describing the community service project that the applicant wishes to undertake and the implications of the work on the applicant’s future directions within the discipline of Landscape Architecture.
- Specific description of the community, a timeline/itinerary for the project and the intended results/deliverables resulting from the project
- Post-award requirements will include a thank-you letter to donor, and an annotated digital presentation summarizing work funded by the scholarship with a verbal presentation as required

Distribution:
1- $1,500 award
LIFESCAPES INTERNATIONAL SCHOLARSHIP:
This scholarship is provided to fund Landscape Architecture students with financial need.

General Criteria:
• At least half time Landscape Architecture student, any year level
• Financial need
• 3.5 or better Departmental GPA

Specific Application Requirements:
• Completed application per attached scholarship application format and criteria
• Letter of intent specifically addressing the applicant’s educational goals, financial need and the opportunity afforded by the scholarship
• Post-award requirements will include a thank-you letter to donor (details provided with award)

Distribution:
2- $750 awards

WILLIAM HABERECHT SCHOLARSHIP:
This scholarship is provided to fund a beginning Landscape Architecture student whom is a first-generation college student.

General Criteria:
• Full-time 1st year undergraduate Landscape Architecture student
• First generation college student
• 3.5 or better Departmental GPA

Specific Application Requirements:
• Completed application per attached scholarship application format and criteria
• Letter of intent specifically addressing the applicant’s educational goals with reference to Landscape Architecture and the specific intentions for the funds provided by the scholarship
• Post-award requirements will include a thank-you letter to donor (details provided with award)

Distribution:
1- $250 award
TAKEO UESUGI SCHOLARS SCHOLARSHIP:
This scholarship is provided to fund first or second year undergraduate Landscape Architecture students. Named in honor of emeritus faculty member Dr. Takeo Uesugi, the award is intended to support young designers and provided funds to broaden the applicant’s exposure to the discipline of Landscape Architecture. Dr. Uesugi is a Landscape Architect with a deep expertise in Japanese garden design and has always maintained a professional practice while teaching design studios and landscape history courses within the department.

General Criteria:
- Full-time 1st or 2nd year undergraduate Landscape Architecture student
- 3.0 or better Departmental GPA

Specific Application Requirements:
- Completed application per attached scholarship application format and criteria
- Letter of intent specifically addressing the applicants educational goals, future directions and specific intentions for the funds
- Support images that express the applicant’s design capabilities
- Post-award requirements will include a thank-you letter to donor (details provided with award)

Distribution:
1- $500 award

HOWARD O. BOLTZ MEMORIAL SCHOLARSHIP
This scholarship is provided to fund a student of Landscape Architecture with an expressed and undeniable interest in expanding a personal vision Landscape Architecture, a distinguished academic record and who has shown a special interest in landscape architectural education. Howard Boltz, a pioneer in landscape architecture education, was the founder of the Department of Landscape Architecture at Cal Poly Pomona, and served on the California State Board of Landscape Architecture during the early years of professional registration.

General Criteria:
- Full-time Landscape Architecture student, any year level
- California Native
- 3.0 or better Departmental GPA

Specific Application Requirements:
- Completed application per attached scholarship application format and criteria
- Letter of intent specifically addressing the applicants educational goals, future directions and specific intentions for the funds
- Post-award requirements will include a thank-you letter to donor (details provided with award)

Distribution:
1- $500 award

**GALARZA SCHOLARSHIP:**
This scholarship is provided to fund Landscape Architecture students that will be participating in the department’s study abroad program in Castiglion Fiorentino, Italy. The Galarza Scholarship is provided to students with latent design ability that would greatly benefit from a three-month experience in Italy but may not be afforded the opportunity due to financial considerations.

General Criteria:
- Full-time 4th year undergraduate Landscape Architecture student that will be participating in the Italy program
- Full-time 1st year graduate Landscape Architecture student that will be participating in the Italy program
- Financial need
- 3.0 or better Departmental GPA

Specific Application Requirements:
- Completed application per attached scholarship application format and criteria
- Letter of intent specifically addressing the applicant’s educational goals, financial need and the opportunity afforded by the scholarship
- Support images that express the applicant’s design capabilities
- Post-award requirements will include a thank-you letter to donor, a text and drawing journal in an annotated digital format following the trip (details provided with award)

**Distribution:**
2- $1000 awards

***Awards contingent upon annual funding of scholarship by donor.

**CLASS Fund SCHOLARSHIP:**
This scholarship is provided to fund Landscape Architecture students with financial need,
strong leadership qualities and the potential to expand the discipline of landscape architecture.

General Criteria:
- Full-time Landscape Architecture student, any year level
- Financial need
- Leadership capabilities
- Community involvement
- 3.0 or better Departmental GPA

Specific Application Requirements:
- Completed application per attached scholarship application format and criteria
- Letter of intent specifically addressing the applicant’s educational goals, financial need and the opportunity afforded by the scholarship
- Post-award requirements will include a thank-you letter to donor (details provided with award)

Distribution:
2- $2000 awards

***This scholarship is selected by the scholarship committee but distributed by CLASS Fund directly and will be awarded at the annual departmental scholarship award reception.

Other Financial Aid Resources

The above-mentioned scholarships are open to application by current students who have demonstrated excellent academic performance at least one semester in the program. In addition, case by case, the faculty of the program may have graduate assistantships available for M.L.A. students to provide teaching and/or research assistance. These assistantships are usually only available to current students, who have demonstrated excellent academic performance at least one semester in the program. Although the graduate program and the Department of Landscape Architecture offer only limited graduate assistantships and scholarships for incoming students on a regular basis, financial aid is available through university-wide programs. For further information on these programs, please contact the University Financial Aid Office at 909-869-3700 or check out their webpages.

Career Opportunities
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<tr>
<td>Valley Landscape</td>
<td>Urban Arena Landscape Architecture &amp; Planning</td>
<td>Urban Futures, Inc.</td>
</tr>
<tr>
<td>Zur, Ltd</td>
<td>WATG and Wimberly Interiors</td>
<td>Weisman Design Group Inc.</td>
</tr>
</tbody>
</table>
CPP M.L.A. graduates are exceptional candidates for a wide range of landscape architecture careers in both private design firms and public sectors. M.L.A. graduates working in private and public sections are about half-half. Public sectors which hired our graduates include but not limited to federal, state, regional and local governments and agencies as well as environmental and social none-profit organizations (see Table 3 and 4). Private sectors which hired our graduates include but not limited to large interdisciplinary design and planning firms, environmental consulting groups, as well as small landscape design and construction firms (see Table 2). In addition, there is a good portion of our alumni run their own landscape design and landscaping business in Los Angeles region and beyond.

Table 3 Recent Graduate Employment in Public Sectors

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Army Crop of Engineers</td>
<td>Arizona Department of Water Resources</td>
<td>CalTrans</td>
</tr>
<tr>
<td>Cal Poly Pomona - Landscape Architecture</td>
<td>California Center for Land and Water</td>
<td>City of Long Beach</td>
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<td></td>
<td>Stewardship</td>
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<tr>
<td>City of Los Angeles</td>
<td>City of Plano</td>
<td>City of Portland</td>
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<tr>
<td>City of Riverside</td>
<td>City of San Diego</td>
<td>City of San Francisco</td>
</tr>
<tr>
<td>City of San Luis Obispo</td>
<td>Coastal Management Resources</td>
<td>City of Upland</td>
</tr>
<tr>
<td>Feather River college</td>
<td>Denver Parks and Recreation</td>
<td>Kentfield School District</td>
</tr>
<tr>
<td>National Park Service</td>
<td>Inland Empire Utilities Agency</td>
<td>Los Angeles Metro</td>
</tr>
<tr>
<td>UC Riverside</td>
<td>Orange Coast Community College</td>
<td>Mira Costa College</td>
</tr>
<tr>
<td>Owens Watershed Planning</td>
<td>Santa Monica Mountains National</td>
<td>Orange Sheriff's Department</td>
</tr>
<tr>
<td></td>
<td>Recreational Area</td>
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<tr>
<td>University of Oklahoma</td>
<td>USAID</td>
<td>University of Nevada Las Vegas</td>
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</tbody>
</table>

There are several critical ways that the M.L.A. program helps its graduate succeed in their landscape architecture career. First, the studio-based curricula intensively introduce real world practical opportunities for students to learn about up-to-date landscape architecture practice by doing real world project. After going through such training in the program, graduates are ready for the competitive job market and able to walk their own walk in landscape architecture. Second, through holding a wide variety of academic and professional activities, the program introduces students to opportunities greatly benefit their career.
development. Third, the large alumni body of the program continues to be a great social network on which our graduates can build upon in seeking intern, part-time, and full-time opportunities. Fourth, the program remains highly active collaboration with is alumni in teaching, research and professional practice. Many alumni teach in the program and work along with faculty in research and planning-design projects. These opportunities allow alumni grow together with the program.

**Faculty and Staff**

The CPP M.L.A. program has a faculty comprised of outstanding scholars and practitioners from a diverse range of backgrounds, interests, knowledge, experience and expertise to offer to the program. The faculty includes part-time and full-time tenured and tenure-track faculty educated and/or experienced in the Southern California landscape and beyond. Approximately half of the tenured/tenure-track faculty are licensed, and four faculty have Ph.D.s. is provides the requisite diversity of perspectives and experience needed to deliver the broad and varied curriculum. Faculty assignments are determined to the greatest extent possible by expertise and interest so that students always receive high quality education on topics by experts in corresponding areas. As examples, faculty with licenses are assigned to construction and related design classes. Faculty with extensive experience with plants and/or horticultural educations deliver plant identification and design classes. Those faculty members with the strongest GIS background teach the GIS courses. Faculty with research experience are assigned to teach in the research course. A faculty group with respective

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Amigos de los Rios</td>
<td>The Nature Conservancy of California</td>
<td>Peace Corps</td>
</tr>
<tr>
<td>Trust for Public Land</td>
<td>Santa Clara Valley Open Space Authority</td>
<td>Natural Earth</td>
</tr>
<tr>
<td>True Wild Botanics</td>
<td>Watershed Conversation Authority</td>
<td>Presidio Trust</td>
</tr>
<tr>
<td>True Nature</td>
<td>Mountains Recreation &amp; Conservation Authority</td>
<td>Health the Bay</td>
</tr>
<tr>
<td>Northeast Trees</td>
<td>Landscape Architecture Foundation</td>
<td>San Antonio River Authority</td>
</tr>
<tr>
<td>The Garden in You</td>
<td>Claremont Environmental Design Group</td>
<td></td>
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</table>
individual expertise in research, project management, geospatial application, and social activities are assigned to supervise capstone 606 projects.

Despite teaching loads that are greater than most other teaching and research institutions in the nation, the faculty has maintained vibrant scholarly and creative careers, involving notable book and article publications, participation in competitions, exhibitions, conferences, and professional practice with very limited resources. The California State University system places a clear emphasis on teaching through a student-centered and learn by doing approach; faculty members at Cal Poly reflect this emphasis in their availability to students as well as their awareness and concern for individual students’ progress. Since 2010 Cal Poly Pomona adopted the Teacher-Scholar Vision statement, which emphasizes the integration of teaching and scholarship. The MLA program has been a leader in this integration and serves as a model for the rest of the campus. Cal Poly Pomona also emphasizes its ‘Learn-By-Doing‘ philosophy, evident in the work of our faculty and graduate students on real world projects, with real implications for the future. Since the last accreditation, faculty personnel of the department, especially those heavily involve in the graduate program, continue to adopt the Teacher-Scholar model and emphasis on research in the graduate program.

For a complete list of faculty members and their achievements, please check out the faculty page of our department website for latest information.

Resources and Facilities

Smart Classrooms and Studios

The College of Environmental Design maintains studio spaces in several buildings including Buildings 1, 2, 3 and 7 on campus. The Landscape Architecture program has been assigned sufficient studio space that all levels of the LA curriculum have permanently assigned studios and that each section has its own individual permanent studio space. Within these spaces, the students select and (within reason and fire code safety rules) arrange their workstations. While MLA students have been using many of these spaces in building 1, 2, 3 and 7 while they are taking different courses and studios, there are three graduate studios (128, 129, and 130) in building 2 dedicated to graduate study and studio practice. Each cohort occupies one of the three rooms. On the summer of 2016, the College of environmental design
secured funding to renovate and update furniture in all studios for both the undergraduate and graduate program. In the graduate studios, old furniture were removed, walls and doors are renovated, new furniture including cupboards, pinning wall, bookshelves, 18 student desks in the size of 48” long, one faculty/collaboration table in 60” – 90” long, and 18 rolling task chairs, are added to each of the graduate studios in building 2. thanks to this recent update of studio space and furniture, there are sufficient desks, chairs/stools and stools in the studios for each student to have their own workstation. In the past, a shortage of plugs encouraged the students to group themselves along the edges of the studios. Working with the student ASLA Chapter and the Fire Marshall, the department has added extension cords to provide power to all the desks in each studio.

**Information Systems and Technical Equipments**

Information systems and technical equipment needed to achieve the program’s mission and objectives are available to students, faculty and other instructional and administrative personnel. The mission of the Department of Landscape Architecture at Cal Poly Pomona is to “prepares students to resolve the ecological and social challenges of the 21st century, by instilling the theoretical and technical knowledge base of landscape architecture, creative and critical thinking skills, and a sense of social responsibility”. Guided by this mission, among the many objectives of the MLA program are to “instill within students the technical skills and knowedge necessary for landscape design, planning, construction, and professional practice at all scales of concern, with regards to ecological sustainability, efficiency, practicality and the protection of public health, safety and welfare” and “instill hands-on computer proficiency in students, as well as an understanding and awareness of innovations in information technology, and their implications for planning and design process and product. To achieve such objectives, the MLA program provide a wide range of technical equipment and sophisticated information systems for its faculty and students with resources from the university, college, department, and outside community.

**The University’s Learning-Centered Technology Initiative**

All faculty members and students in the program benefited from the university’s effort to “create a model for integrating cutting-edge computer and multimedia technology campus-wide” through the Learning-Centered Technology (LCT) Initiative launched in 2005.
rough the initiative fully realized in the past 10 years, a large number of classrooms on campus including those ones frequently used by the program in buildings 2, 3, and 7 are equipped with contemporary presentation and media technology, which include but not limited to PCs, laptops, MacPros or MacBook Pros, network and internet connections, ceiling-mounted data projectors, document cameras, DVD and VCR players, amplifier and speaker systems, Extron Control, Built-in Audio System, Motorized Screen, and podiums with automated control system. The University’s Instructional and Information Technology (I & IT) Division provides technical support and training for faculty members in the use of LCTI classrooms and their computers. In summer 2010, all the remaining studios and classrooms regularly used by landscape architecture were equipped with digital projectors, computer podiums, and projection screens. In addition to up-to-date hardware, computers in LCTI classrooms are mostly installed with standard computer application software such as Microsoft Office as well as specialized software such as ArcGIS, SPSS, SAS, Statistix, Mathematica & MS Visual Studio.

For faculty members who need audio and visual equipment in other campus spaces, the media distribution service of the I & IT division will deliver equipment such as computer-based display systems, full-service computer carts, overhead projectors, audio systems and preview facilities to specified classrooms or locations on campus. Media distribution also offers tutorials and consultation sessions to faculty, staff and students regarding the use of the equipment. Since last accreditation, I&IT service used to provide in-house service to each individual college was centralized to the university level to reduce budget and improve efficiency. Since then, colleges and departments will submit service tickets via a campus online system to request service. Each ticket will be assigned to appropriate I&IT staff who will then visit the classrooms and offices in need of service and the tickets will be close once the service has been completed. In recent years, the Dean’s office of College of Environmental Design has also allocated necessary funding to allow upgrading laptop specification for faculty members who have needs higher computer power in their teaching and scholarly activities. In addition to faculty laptops and computer equipment in LCTI classrooms, the university also has constructed OS X Server. Application software available to faculty, staff and students includes anti-virus programs, e.g., McAfee and Norton, database programs, e.g., Oracle, graphic media programs, e.g., Adobe Suite and Creative Cloud, office products, e.g., Microsoft Office Professional, SFTP software, e.g., Fugu and PuTTY, statistical programs, e.g., Mathematica, SAS and SPSS, and utility programs, e.g., Winzip, Eraser, Ghost, Retrospective. Most of these applications are installed in the open access computer labs on campus.
However, multimedia applications such as Adobe Suite and Creative Clouds are only available in the Computing Commons, and the 24-hour computer lab in the University Library. Besides traditional computer hardware and software, the university has also been embracing technologies and tools that support better online teaching and learning experience. For instance, in recent years, the university has signed up for Microsoft Office 365 cloud service, which provides faculty, staff and student on campus online usage of Microsoft office software, e-mail account, and 1TB large online OneDrive storage space. The licensed campus access to Lynda.com initiated by ENV faculty and administrators was particular beneficial to faculty and students in the College of Environmental Design, who can take numerous online courses, class, and training videos on software usage. Faculty members can integrate these online teaching resources with their traditional instructional materials to improve efficacy of both teaching and learning.

Faculty and students in the Landscape Architecture Department have access to all of the above mentioned campus computer equipment, software, and internet service and have been using them in their teaching, research and study activities.

The Center for Geographic Information Science Research (CGISR)

The Center for Geographic Information Science Research (CGISR) is the geospatial technology and information hub serving the Cal Poly Pomona campus. It used to be supported by four colleges on campus including the College of Environmental Design (CED). As representatives of the college, faculty members from the Landscape Architecture Department have been continuously serving in the advisory board of the CGISR. Previous and current board members include Dr. Kyle Brown, Associate Professor Gerald Taylor, and Dr. Weimin Li, who are actively involved in making decisions on how to support the continuous development of the center and how the center can better support teaching, research and service activities on campus. Since its establishment, faculty members of the department have been intensively using the hardware, software, and services provided by the center in teaching a wide variety of subjects related to human eco-systematic design and planning, especially the application of geospatial information and technologies at various scales, and conducting cutting edge research. Students in the department not only use the CGISR facilities while taking GIS relevant courses, but also have access to the computer lab of the center while there is no class in session from 8 AM to 5 PM, Monday to Friday. Moreover, they have full access to the center’s geospatial database, which contains rich landscape
inventory data about Southern California and beyond for use in their studio assignments. Technical support and assistance from staff of the center are also available to faculty and students.

Currently the CGISR has two computer labs equipped with power desktop computers and up-to-date geospatial software platforms. One of the labs is mainly for teaching and the other one is for advanced research. The teaching lab consists of 28 desktop stations and an 8.11 inch laser printer and digital projector, while the research lab has ten workstations, an 11x13 inch color printer, and two large format plotters, which can plot three-feet wide and five feet-wide outputs respectively. Additionally, the center also has central servers, which are used to maintain site licenses of geospatial software such as ESRI ArcGIS and EDRAS, as well as other geospatial equipment such as GPS handhelds that are available to faculty and students on campus by request.

One other important mission of the CGISR is to manage and maintain campus wide site licenses of GIS platforms such as ESRI ARCGIS desktop, ARCGIS server, ArcGIS Online, CityEngine etc. and access to ESRI lessens and workshops. Faculty members on campus including those of the Landscape Architecture Department can install the software on their office or personal computer and use it through campus intranet or Virtual Private Network (VPN) if they are working on campus. Students can use the GIS software in the computer labs in the CGISR, in other college and department computer labs, or obtain a free student version of ARCGIS desktop and its relevant Extensions. Access to licenses of ArcGIS online, CityEngine, ArcGIS Server is mainly handled by faculty users, while students can get special approval of access as recommended by faculty members. It is provided by ESRI to universities with a site license and faculty and students can install it on their own desktop or laptop computers. The availability of a free student version makes it possible for Landscape Architecture students to use the applications with their own computer. In addition to ESRI products, the CGISR also runs other GIS and remote sensing software such as ERDAS Imagines, and Google Earth. Since last accreditation, while maintaining its hardware & software facilities open to the campus, the CGISR has undergone significant change in terms of administration and staffing. Currently the Center has one full time staff Manuel Ainza III, who maintains the hardware and software in the Center and provides GIS license related services to the campus community. A recovery of the Center to its full academic and professional function is of great interest to faculty and students in the Department of
Landscape Architecture. In recent years, the Center of GISR has continued its focus in improving campus community’s access to latest geospatial data and information, especially those in big data format. For instance, led by Professor Michael Reibel from geography, Dr. Weimin Li from landscape architecture and Dr. Do Kim from Urban and regional planning, the CGISR secured funding from the campus SPICE grant to purchase access to LARIAC high-resolution orthoimage and LiDAR data from Los Angeles County GIS Department. Such effort ensure that faculty and students on campus have access to latest data and information for teaching and research activities.

CED’s Central Media Service Bureau and Computer Labs

In addition to campus wide information systems and computer equipment, the College of Environmental Design has been continually updating and improving its computer labs and multimedia services to address the computation and digital design needs of faculty and students from different departments. One of the major purposes of this effort is to educate environmental design students on current computer skills to face the challenge of the digital design revolution in the environmental design professions. The Technology Committee of the college is responsible for evaluating and monitoring the college’s progress in managing and improving environmental design-relevant technologies and faculties and providing feedback, input, and policy recommendations to the Dean. For instance, the ENV Technology Committee initiated the campus effort toward acquiring Lynda.com, Adobe Creative Cloud. The committee members have been working closely together in applying funding to upgrade the college’s computer lab, and computer hardware and software in it to better serve students in the college. thanks to such efforts of the committee, since the last accreditation, computer hardware in the College of Environmental Design has been upgraded twice. Faculty member Dr. Weimin Li is the department’s representative on the ENV Technology Committee and responsible for enhancing the efficiency of communication between the department and the college with regard to technology and equipment-related issues.

The college currently has four computer labs in building 3 and a media service bureau, which provides printing, scanning, cutting and 3D modeling services to faculty and students in the college. The four new computer labs are located in rooms 1046, 1122, 1632 and 1640 in building 3. Two of these four labs have 25 powerful desktop computers in each of them, while the other two labs have 13 desktop computers plus 12 monitor stations that can be
connected to laptop computers. Among the four computer labs, Room 1640 is designated for GIS Instruction. Each of the 25 PC computers in the lab has latest Windows operation system, e.g., Windows 10. Latest ESRI ArcInfo Desktop is installed on each workstation. Currently due to the lack of full time staffs in managing them, these new computer labs are only available for instructional use by request from individual faculty members.

Since last accreditation, the College of Environmental Design managed to secure funding in spite of huge budget cuts campus-wide to purchase up-to-date computer-aided design software such as AutoCAD and Adobe Suite for the computers in the college labs.

In addition to computer labs, another important facility of the college in building 3 is the Media Service Bureau (room 1644), which currently has two large format plotters, two laser cutters, two laser printers, two cutting edge 3D printers and a large format scanner. Faculty and students in the college can use this equipment to produce design outputs at relative low cost. The ENV Bureau is open 8am to 6pm Monday through Friday except for final weeks and holidays, depending on funding and staff availability. Staff of the I & IT division are responsible in managing and maintaining both of the computer labs and media service bureau in building 3.

The Landscape Architecture Department’s Studio Technical Equipment

In addition to university and college facilities and equipment, the Landscape Architecture department seeks funding from the university, college, outside donors and projects to maintain and update technical equipment, such as computers, servers, printers, scanners, digital projectors, video taping devices, and phones within the department. The goal is to provide both undergraduate and graduate students handy equipment to support their studio practice and improve the efficiency of studio teaching and learning experiences. The department’s technical equipment is mainly located in faculty offices and the major studio classrooms, including those in buildings 2 and 3.

With departmental funding, the MLA program also provides basic technical equipment such as printers and scanners in the graduate studios in building 3 and building 7. The graduate coordinator and advisors oversee and monitor this equipment. Currently there is no specific staff assigned to manage and maintain this equipment.
In addition to laptop and at panel computers offered by the university, some faculty members have received powerful desktop computers, printers, and geospatial analysis software packages such as Definiens Developer and ITT ENVI from the college, department, or outside donors, such as ESRI president Jack Dangermond. Faculty members can also update their existing equipment with individual research funding. In the past couple years, faculty members in the department have actively sought internal and external funding to upgrade and improve the department’s technological and information infrastructure. For instance, Dr. Weimin Li applied and received multiple SPICE grants to upgrade the department’s geospatial facilities. A geodesign server providing access to a large landscape inventory in geospatial format now is available to all faculty and students in landscape architecture and beyond. In addition A number of large regional geodatabases including licensed access to high resolution orthoimage and LiDAR data of the Los Angeles Region have been developed and shared via the new ArcGIS server on campus specifically built to support the geodesign efforts in the department of landscape architecture and beyond. Professor Barry Lehrman, with his funding of the LA Aqueducts project, was able to purchase a list of videotaping devices including professional camcorder, tripod, video head, zoom controller, and microphone, to support the recording of teaching and research activities and department social events.

Library

Traditionally, there are two libraries available for program students: the main library and the ENV resource library. The main Library provide access to catalogues (books, periodicals, journals, database, dissertation and thesis etc.) of all disciplines on campus, including all environmental design disciplines and many of those that are closely aligned to environmental design disciplines such as geography, geology, engineering, environmental scientist, ecology, biology etc. The ENV library concentrates its collection on environmental design monographs and journals. Library access is through a card catalogue. The Dean’s office has agreed to update the card catalogue to a digital database in the immediate future, but the Provost is considering relocating the collection to the main library, so digitizing has been postponed. After a long period of discussion and negotiation, the college agrees to relocate the ENV Library collection to the Main Library.
On July 2013, the ENV resource library was permanently closed and the collection was transferred to the Main Library on campus. Since then, while the faculty and students of the college had to go to the Main Library for physical access, the whole ENV library catalogue was digitized and integrated into the overall University Library catalogue system. The catalog entries for the materials in the ENV Library collection will be searchable online 24/7. In addition, the materials in the collection will be protected by the University Library’s security system, which presents a big upgrade from the previous ENV Library.

The Cal Poly Pomona libraries provide books, monograph, magazine and journal holdings to faculty, staff and students. The department continues to work closely with the University Library and private donors to secure resources for a number of much-needed index and databases. The University Library was able to add the Garden, Landscape, and Horticulture Index into the library and will continue doing so. With the Huntley donation, the department was able to add several additional index and databases such as Ecology Abstracts, Environment Complete, Dissertations and Theses, Sciences and Engineering to enrich library resources for landscape architecture students for the past six years. Unfortunately, the University Library was not able to pick up the cost and continue the subscription due to expiration of the Huntley donation and the remained tight budget of the University Library. To address this gap, the University Library direct faculty and students of landscape architecture to use Web of Science and OneSearch in replacement of Ecology Abstracts and Environment Complete and Dissertations and theses, Sciences and Engineering. For dissertation and thesis access, the CSU consortium plays for Dissertation Abstracts part A (humanities & social sciences) to all CSU students. For science and engineering dissertations, Proquest/UMI Dissertation Express is the suggested resource by the University Library, which is willing to help faculty and students in the case when a full text of a science and engineering copy is needed. In addition, the University Library do provide access to Academic Search Premier, AGRICOLA, Avery Index to Architectural Periodicals, Biological Abstracts, GeoRef, SAGE, Sociological Abstracts, which are of great value to our faculty and students. Since summer, 2015, the University Library also subscribed to two online database and tools such as Social Explorer and Simply Map which are very useful for landscape architecture students in gathering social and cultural data for their studio practice and thesis research.
Appendix Application CheckList

1. Fill out the CAL STATE APPLY online application
2. Send CALSTATE Apply reference link to two referees for digital recommendation letters.
3. Two official copies of all your college transcripts
4. One copy of your official GRE score (Optional)
5. One copy of official TOEFL score (For applicants who finish their Bachelor degree in oversea universities using language other than English)

Send item 1-5 digitally (preferred) or through mail:
Office of Admissions and Outreach
Cal Poly Pomona
3801 W Temple Avenue
Pomona, CA 91768

6. A Copy of your CALSTATE Apply application (PDF)
7. A Copy of the Department Record of Application for Graduate Admission (download from department website)
8. One additional copy of all your college transcripts
9. Statement of Intent
10. Two letters of recommendation (optional if already sent via CAL State Apply)
11. One copy of your GRE score (optional)
12. Portfolio (hardcopy or digital)
13. A copy of TOEFL score (For applicants who finish their Bachelor degree in oversea universities using language other than English)

Send 6-13 to mla@cpp.edu. Only send hard copy if no digital copy is available to:
Kris Penrose
ATTN: MLA Application
Department of Landscape Architecture
Cal Poly Pomona
3801 W Temple Avenue
Pomona, CA 91768